



**WEST (INNER) AREA COMMITTEE**

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**Meeting to be held in the Armley One Stop Centre,  
Stocks Hill, Armley, Leeds LS12 1UQ on  
Thursday, 26th June, 2008 at 5.00 pm**

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**MEMBERSHIP**

Councillors

J Harper	-	Armley
A Lowe	-	Armley
J McKenna	-	Armley
D Atkinson	-	Bramley and Stanningley
T Hanley	-	Bramley and Stanningley
N Taggart	-	Bramley and Stanningley

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**Agenda compiled by:  
Governance Services Unit  
Civic Hall  
LEEDS LS1 1UR  
Telephone: 224 3209**

**Maria Lipzith**

**Area Manager: Steve Crocker  
Tel: 395 0966**

## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>ELECTION OF CHAIR 2008/2009</b></p> <p>To elect a Chair for the 2008/2009 municipal year.</p> <p>(Council Function)</p>	1 - 4
2			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
3			<p><b>APOLOGIES FOR ABSENCE</b></p>	

Item No	Ward	Item Not Open		Page No
4			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
5			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
6			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	

Item No	Ward	Item Not Open		Page No
7	Armley; Bramley and Stanningley;		<p><b>OPEN FORUM / COMMUNITY FORUMS</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>It is also intended to submit under this item for information/discussion purposes the minutes of the local community forum meetings. The following sets of minutes are enclosed:</p> <ul style="list-style-type: none"> <li>(a) Armley Community Forum meetings held on 18<sup>th</sup> March and 20<sup>th</sup> May 2008.</li> <li>(b) Bramley Community Forum meeting held on 27<sup>th</sup> March 2008.</li> </ul>	5 - 16
8			<p><b>MINUTES OF THE MEETING HELD ON 3RD APRIL 2008 AND MATTERS ARISING</b></p> <p>To confirm as a correct record the minutes of the last meeting held on 3<sup>rd</sup> April 2008 and any matters arising from those minutes.</p>	17 - 24
9	Armley; Bramley and Stanningley;		<p><b>LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES</b></p> <p>To consider a report of the Chief Democratic Services Officer and to agree the appointments to those organisations that fall within the remit of this Area Committee.</p> <p>(Council Function)</p>	25 - 34

Item No	Ward	Item Not Open		Page No
10	Armley; Bramley and Stanningley;		<p><b>APPOINTMENT OF CO-OPTES</b></p> <p>To consider a report on the appointment of Co-optees to the West Inner Area Committee.</p> <p>(Executive Function)</p>	35 - 36
11	Armley; Bramley and Stanningley;		<p><b>COMMUNITY SAFETY UPDATE</b></p> <p>To consider a report by the Director of Environment and Neighbourhoods introducing Inspector Anwar Mohammed from the West Yorkshire Police who will give an update on the Community Safety issues in Leeds in the past six weeks.</p> <p>(Council Function)</p>	37 - 40
12	Armley; Bramley and Stanningley;		<p><b>AREA MANAGER'S REPORT</b></p> <p>To consider a report and presentation by the West Leeds Area Manager to provide Members with a review of the West Leeds Gateway actions over the last two years and to update Members on a number of key projects: Bramley Pump, Participatory Budgeting on the Broadleas in Bramley, Leeds Bradford corridor, the A2E programme and the LEGI catalyst centre bid.</p> <p>(Executive Function)</p>	41 - 48
13	Armley; Bramley and Stanningley;		<p><b>AREA DELIVERY PLAN 2008/9 – 2010/11</b></p> <p>To consider a report by the West Leeds Area Manager to inform Members of the proposed content and format of the Area Delivery Plan (ADP) for 2008/9-2010/11. The report provides an overview of how the ADP will link with the Leeds Strategic Plan.</p> <p>(Executive Function)</p>	49 - 86

Item No	Ward	Item Not Open		Page No
14	Armley; Bramley and Stanningley;		<p><b>INNER WEST AREA COMMITTEE WELL-BEING BUDGET UPDATE</b></p> <p>To consider a report by the Director of Environment and Neighbourhoods to update Members on the current amount of capital and revenue funding committed and available via the Area Committee Well-Being Budget for wards in the Inner West area. The report also seeks approval for new and continuing projects commissioned by the Area Management Team.</p> <p>(Executive Function)</p>	87 - 92
15	All Wards		<p><b>AREA MANAGEMENT INCOME FROM ADVERTISING ON LAMP POSTS</b></p> <p>To note a report submitted by the Director of City Development outlining the contract for advertising on lamp posts in Leeds and opportunities for local communities to benefit as a result of the lamp post advertising income share proposals.</p> <p>(Executive Function)</p>	93 - 96

Item No	Ward	Item Not Open		Page No																					
16			<p data-bbox="676 181 1318 248"><b>DATES, TIMES AND VENUES OF FUTURE MEETINGS</b></p> <p data-bbox="676 293 1362 398">Please find below a list of the dates, time and to consider the possible venues for future meetings of the Area Committee:</p> <table data-bbox="676 439 1362 1055"> <thead> <tr> <th data-bbox="676 439 874 472">Date</th> <th data-bbox="895 439 1034 472">Time</th> <th data-bbox="1059 439 1243 472">Ward/Venue</th> </tr> </thead> <tbody> <tr> <td data-bbox="676 510 874 544">26 June 2008</td> <td data-bbox="895 510 1034 544">5.00 p.m.</td> <td data-bbox="1059 510 1310 577">Armley One Stop Centre</td> </tr> <tr> <td data-bbox="676 622 874 656">18 Sept. 2008</td> <td data-bbox="895 622 1034 656">9.00 a.m.</td> <td data-bbox="1059 622 1362 689">Bramley/Stanningley Ward</td> </tr> <tr> <td data-bbox="676 734 874 768">23 Oct. 2008</td> <td data-bbox="895 734 1034 768">5.00 p.m.</td> <td data-bbox="1059 734 1251 768">Armley Ward</td> </tr> <tr> <td data-bbox="676 808 874 842">11 Dec. 2008</td> <td data-bbox="895 808 1034 842">9.00 a.m.</td> <td data-bbox="1059 808 1362 875">Bramley/Stanningley Ward</td> </tr> <tr> <td data-bbox="676 920 874 954">12 Feb. 2009</td> <td data-bbox="895 920 1034 954">5.00 p.m.</td> <td data-bbox="1059 920 1251 954">Armley Ward</td> </tr> <tr> <td data-bbox="676 994 874 1028">9 April 2009</td> <td data-bbox="895 994 1034 1028">9.00 a.m.</td> <td data-bbox="1059 994 1362 1061">Bramley/Stanningley Ward</td> </tr> </tbody> </table>	Date	Time	Ward/Venue	26 June 2008	5.00 p.m.	Armley One Stop Centre	18 Sept. 2008	9.00 a.m.	Bramley/Stanningley Ward	23 Oct. 2008	5.00 p.m.	Armley Ward	11 Dec. 2008	9.00 a.m.	Bramley/Stanningley Ward	12 Feb. 2009	5.00 p.m.	Armley Ward	9 April 2009	9.00 a.m.	Bramley/Stanningley Ward	
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Originator: Maria Lipzith

Tel: (0113) 2474353

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**Report of the Chief Democratic Services Officer**

**West Inner Area Committee**

**Date: 26<sup>th</sup> June 2008**

**Subject: Election of Chair 2008/09**

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**Electoral Wards Affected:**

**Armley  
Bramley & Stanningley**

Ward Members consulted  
(referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

Delegated Executive  
Function not available for  
Call In Details set out in the  
report

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**Executive Summary**

This report is submitted to remind Members of the arrangements for the annual election of the Committee Chair.

The nomination(s) received will be reported at the meeting and Members will be requested to elect from amongst themselves a Committee Chair for the 2008/09 municipal year.

**1.0 Purpose Of This Report**

1.1 The purpose of the report is to explain the arrangements for the annual election of the Chairs of the Area Committees.

**2.0 Background Information**

2.1 Article 10 of the Council's Constitution sets out the composition, functions and role of Area Committees.

2.2 Paragraphs 10.7 and 10.8 of Article 10 deal with the appointment (election) of Chairs of the Area Committees. It states that the Chairs of Area Committees will be appointed (elected) by the Area Committees themselves.

### **3.0 Main Issues**

3.1 The Area Committee Procedure Rules, also contained in the Council's Constitution, detail the process whereby Chairs' are appointed (elected). For ease of reference the provisions are reproduced below. It is important to note :-

- That, with the exception of Independent Members, all nominations have to be submitted via the respective Group Whips;
- That all nominations have to be received by the Chief Democratic Services Officer no later than one clear working day before the first meeting of the Area Committee at which the election will take place.

3.2 The nominations for Chair will be notified to Members at the meeting by the named Governance Services Officer on the front of this agenda.

### **4.0 RECOMMENDATIONS**

Members are requested to elect from amongst themselves an Area Committee Chair for the 2008/09 municipal year.

## Area Committee Procedure Rules (Extract)

### **5.0 APPOINTMENT OF CHAIR**

- 5.1 Each Area Committee will elect its own Chair, from amongst the City Councillors eligible to serve on that Committee.
- 5.2 Each Party Group with Members elected within an Area Committee area may put forward a nomination from amongst its Members on the Area Committee to Chair the Area Committee. An Independent Member may also put forward a nomination.
- 5.3 A nomination must be forwarded to the Chief Democratic Services Officer no later than 1 clear working day before the first meeting of the Area Committee (after the Annual Council meeting) each year.<sup>1</sup>
- 5.4 The Chief Democratic Services Officer will ensure that nominations and the appointment of the position of Chair are dealt with at the Committee's first meeting of the municipal year.
- 5.5 The Chair will be appointed by overall majority of votes cast by those Members eligible to do so and present at the meeting. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration, and the vote repeated.
- 5.6 Where an overall majority of votes cannot be obtained the Council will appoint a Chair.

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<sup>1</sup> A nomination from a Party Group must be forwarded by the Whip of that Group.

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## **Armley Community Forum**

**Date:** 18<sup>th</sup> March 2008

**Present:** Cllr Harper(Chair), Cllr A Lowe, R Boon, A Friebe, H&D Boutle, G Shaw, C Lovell, T Maynard, H Shields, Ald. B Nelson, B&K Draper, M&D Stead, D Peck, K Lemm, A Willis, J Ramell, B&S Richmond, F Smyth, A Smithson, P Gough, C Clark, W Davies, E Bowes, B Gregg, E & B Rayworth, S Clarke, B Holmes, R&M Bruce, A Iqbal, B&M Guthrie, P Kempster,

**ACTION**

### **1.00 WELCOME**

1.01 Cllr Harper welcomed everyone to the meeting and introduced Wyn Davies - the new Armley Housing Manager.

### **2.00 APOLOGIES**

2.01 Cllr J Mckenna, K Donnelly, J Preston, M Pryce, D Newsome, D Maynard, A Covey.

### **3.00 MINUTES OF THE LAST MEETING**

3.01 The Minutes of the last meeting were agreed as a true record.

### **4.00 MATTERS ARISING - none**

### **5.00 Community Safety Update and Tension Monitoring – Sgt Simon Rostrun**

5.01 Sgt Rostrun introduced himself – he is replacing Sgt Boyes and has 16 yrs Police service.

5.02 There have been 3 attempted burglaries recently on Station Rd,

5.03 Motorbikes are also being seen/heard again around Station Rd and Crescent, Tong Rd and around the Leisure centre. These bikes are very hard to ID – so Police do rely on information from the public – please do pass any information on as to where these bikes are being kept etc.

5.04 Crime prevention have been in the area recently visiting homes etc and leafleting.

5.05 **Tension Monitoring:** to be reported centrally – none.

### **6.00 Planning update and West Leeds Gateway AAP – Paul Gough and Andy Smithson**

6.01 Paul Gough discussed the historical context of the Area Delivery Plan for the WLG area – this being one of only 4 AAPs currently being prioritised by the Council. Previous public consultation periods have resulted in the current draft plan which focuses on the preferred regeneration option for the area. This draft version is now available for public view and comment in a travelling exhibition at various venues in the Gateway area and also a static display in Armley Library until 8<sup>th</sup> April.

6.02 It is vital that as much feedback as possible is collected – both positive and negative. Questionnaires are also being issued for completion. Although no major changes are expected – these views will all be taken into consideration and the resulting analysis will help fine-tune the proposals. A future final consultation period will be undertaken before the final Plan is submitted to the Secretary of State – at this point no further amendments can be made. As this will be a binding document – it is vital that LCC do get it right! This will be the framework for the area for the next 15 yrs. Once this document is finalised and adopted – implementation plans can be made.

6.03 Armley station to re-open? PG has spoken to Metro and Network Rail – this line is 'under active investigation' but this has been the status for years so is unlikely in the short-term.

6.04 Ald B Nelson - In the draft WLG AAP it does state that the Armley Common Land belongs to LCC when this has been given to the people of Armley. PG – the land is protected in perpetuity for the people of Armley and will send a letter confirming this to

**PG**

ACRT and meet further with them.

**7.00 Armley Leisure Centre update – Simon Clarke (Operations Manager)**

**7.01** The plans are well under way - the new plans to go to Planning in April. Only minor changes have been made to the originals. These are available for viewing in Armley Library and in the Leisure centre reception.

**7.02** April 2010 is the planned opening date – with the existing centre to close June 2009. The grassed area will be fenced off from October this year.

**7.03** There will be a recycling area in the new car park.

**7.04** There may be a charge for parking – however this would be refunded as part of the fee for Leisure centre use.

**8.00 Highways update – Alan Robinson**

**8.01** Canal Rd is now open – frost delayed the viaduct work.

**8.02** Stanningley Rd/Armley Ridge Rd junction: This is seen as a success for safety – in the period 2002-2007 there were 28 personal injury accidents here of which 2 proved fatal. In the year since the junction has been modified there has been 1 which was a result of a signal violation.

**8.03** Modder Ave: Road markings not yet complete and signs to go up.

**8.04** Stanningley Rd safety: signing/lining improvements to be made this year to end of dual carriageway.

**8.05** New pedestrian facility at Cockshott Lane junction: this has been agreed with the developer for this year.

**8.06** Tennis Club - new central median crossing: agreed with Club for this year.

**8.07** Eyres Avenue: Traffic calming measure agreed for this year to be funded by Winker Green Mills.

**8.08** Hill Top/Green Hill Rd: Road safety scheme to go ahead this year.

**8.09** Armley Grange Ave: Access only TRO to go ahead this year to help prevent rat-running.

**8.10** Residents reported incorrect road markings at The Oval/Crescent near Armley Grange Dv. AR to check **AR**

**8.11** Cobden Rd – more traffic calming measure required. AR – Development dept are responsible for those already in place and are supposed to do a follow-up report/study after they have been in place for 2/3 yrs. AR to check if this has been undertaken. **AR**

**9.00 AOB**

**9.01** Andrew Hutchinson (Evening Post) introduced the new Armley community website – [www.armleytoday.co.uk](http://www.armleytoday.co.uk). This is now up and running – as are similar websites for many areas of Leeds – these reflect the Paper's commitment to future internet reporting. The local sites are updated daily and can be used to report on local news and advertise local businesses and community groups and events. However the website does need support and publicity – please contact the Post with any local news etc and spread the word! Contact. 01132 432701 – ask for Aisha Iqbal or Andrew Hutchinson

**9.02** ACRT – Easter Funday at Charlie Cake Park 22<sup>nd</sup> March 1-4pm.

**9.03** A short film is to be made detailing life in Leeds back-to-backs and thru-terraces. This will be shown at the City Of Leeds museum. Anyone wishing to share their memories with the team – please ring 0161 832 7151.

**9.04** Cllr Lowe expressed thanks to everyone who helped fight the recent Post Office closure. This has since relocated and reopened – a triumph for the Armley community – another example of local people working together for change!

**9.05** Cllr Lowe – anyone who has received a parking ticket for parking in a taxi rank may be interested to know that due to a loophole these are invalid. The ranks do not as yet come under LCC legislation and anyone who has fallen foul of this should contact her or LCC and make a claim for a refund of fines paid.

**9.06** CC – the Town St public realm improvements are now delayed until after the Gas Board work has been completed (Sept 2008). The public artwork – a large stone compass showing distances to various places having a link with Armley will be situated at the

junction of Town St and Hall Rd. One such link being Armley in Canada – 6,000 miles!  
If anyone has any further ideas for points in this compass – please contact Carole Clark  
224 3951.

**10.00 DATE & TIME of NEXT MEETING – Tuesday 15<sup>th</sup> April 2008 7pm AOSC**

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## **Armley Community Forum**

**Date:** 20<sup>th</sup> May 2008

**Present:** Cllr Harper(Chair), Cllr A Lowe, Cllr J McKenna, Cllr A McKenna, R Boon, A Friebe, H&D Boutle, G Shaw, W Davies, E Bowes, B Gregg, E & B Rayworth, S Hellewell, Judith Kahn. Les France, D Peck, K Lemm, M Bruce, M Litherland, Ald. B Nelson, J Grainger, I Broughton, I Penman, F Waspe, B Draper, B&M Guthrie, P Kempster, B Holmes, J Earnshaw, T&M Collins, JK & JP Newsome, J Ramall, FH Smyth, J Gill, W&K Anderson, P Fathers, A Willis, P Netwon, M Pugh, P Seddon, D Chary, S Rostron, A Mohammed.

**ACTION**

### **1.00 WELCOME**

1.01 Cllr Harper welcomed everyone to the meeting and congratulated Cllr Alison Lowe on being re-elected.

### **2.00 APOLOGIES**

2.01 K Donnelly, M&D Stead, K Draper, M Pryce, D Newsome, R Bruce, J Morgan, S&B Richmond, M Burgham.

### **3.00 MINUTES OF THE LAST MEETING**

3.01 (8.09) – This should read Armley Ridge Drive not Avenue.

### **4.00 MATTERS ARISING - none**

### **5.00 Armley Community Forum Elections**

5.01 CHAIR: Cllr Harper stepped down. Rebecca Boon announced the only nomination to be Cllr Janet Harper. Seconders – David Boutle and Keith Megson. The forum voted and Cllr Harper was re-elected to the position of Chair of Armley Community forum.

5.02 Vice Chair: Hazel Boutle was nominated - seconded by Gillian Worsnop and June Simmons. The forum voted and Hazel Boutle was elected to the position of Vice Chair of Armley Community forum.

5.03 Treasurer: Morgan Pugh was nominated - seconded by Cllr James McKenna and Dawn Newsome. The forum voted and Morgan Pugh was elected to the position of Treasurer of Armley Community forum.

5.04 Co-optee for Inner West Area Committee: Hazel Boutle was nominated - seconded by Gillian Worsnop and June Simmons. The forum voted and Hazel Boutle was elected to the position of Area Committee Co-optee.

5.05 Co-optee for Inner West Area Committee: Morgan Pugh was nominated - seconded by Cllr James McKenna and Dawn Newsome. The forum voted and Morgan Pugh was elected to the position of Area Committee Co-optee.

5.06 West Leeds Gateway Representative: Eric Bowes was nominated - seconded by Cllr Alison Lowe and Bill Gregg. The forum voted and Eric Bowes was elected to the position of. West Leeds Gateway representative.

### **6.00 Community Safety Update and Tension Monitoring – Inspector Mohammed**

6.01 Success story – the North West Division came in under target for all crime types in the last year. This is largely due to the local Neighbourhood Policing Teams. Insp.AM thanked the team for all their hard work.

6.02 DPPO – 6 bottles of spirits and 24 cans confiscated in the last week. Police are expecting more of this with the warmer weather now here and lighter evenings. 12 more signs will be put up in the area soon – Area Management funded.  
ACE asked if Police can make regular checks on Charlie Cake Park as many empty bottles are being left.

- Sgt Rostron appealed for any information re. which shops are selling to these underaged drinkers.
- 6.03 Armley Moor Health Centre – recent spate of damage: using a covert camera the culprit has been caught and charged. The number of reports has dropped since.
- 6.04 PCSOs are to visit all shops in the Town St and possibly instigate a local ShopWatch scheme.
- 6.05 There is an ongoing operation at the Clydes and funding has been secured for a 4-day Project Champion in this area in July. There continue to be problems with drugs, prostitution, burglary and criminal damage.
- 6.06 Over the next 2 weeks- there will be extra resource put into the Little Scotland area to target ASB etc.
- 6.07 Acting on info received from the forum the Police have successfully seized one of the nuisance motorbikes in the area. Although there is still one around the Privelege St area.
- 6.08 Reports of speeding in the area: The Police have arranged for 2 designated Road Traffic Dept Officers to use a hand-held camera in Mistress Lane. These cameras are hard to get hold of as very few to cover the whole city – but hopefully can arrange to also use in other areas of Armley.
- 6.09 Youth Nuisance: residents reported incidents at Cedar Place (by the Leisure centre) and also in Leisure centre carpark.
- 6.10 Cross Grasmere shops:- nearby carpark is being used by Amber Taxis – residents have reported drug use and sexual activity here. Speeding cars from Tong Rd to Fearnley Place linked to this carpark. Police to link in with Taxi Enforcement. **PCSO**
- 6.11 Christchurch/Oriental St: residents reporting youths drinking and a couple of related assaults. Nothing reported to Police but they will look into this. **PCSO**
- 6.12 New family have moved in to 173 Wyther Park Hill and the property is now attracting lots of young people. Police will speak to Housing and PCSOs will visit complainant. **PCSO**
- 6.13 Serious assault to take-away deliverer in Cedars – Police aware.
- 6.14 **Tension Monitoring:** to be reported centrally – none.
- 7.00 Independent Living Project – Les France/Judith Kahn**
- 7.01 **What is the Independent Living Project**  
The Independent Living Project (ILP) is a modernisation project undertaken by Leeds City Council which aims to significantly improve the accommodation, housing related support and care services for adults with a learning disability and adults with mental health needs in Leeds. The project also includes services for disabled children
- 7.02 **Why things need to change**
- Buildings no longer fit for purpose
  - Government Policy
  - Service user expectations
- 7.03 **New Accommodation and Services**
- Application for £65 million funding (credits under Private Finance Initiative) has been approved by the Government
  - We have chosen an organisation to design, build and manage the new accommodation. The organisation is called LILAC.
  - Building 72 properties on 39 sites across Leeds
  - Sites in Armley:
    - Victoria Park – Block of flats for 9 people with mental health needs.
    - Outgang Lane – 2 bungalows for 8 people with learning disabilities
    - Outgang Lane – Short breaks service for 12 disabled children
- 7.04 **Timetable**
- Independent Living Project begins – December 2005
  - November 2005 – Government approval
  - November 2005 – Nov 2007 – Identify sites and submit Planning Applications
  - January 2007 onwards – planning with individuals
  - October 2007 – March/May 2008 – Award Contract
  - July/August 2008 – Build phase at Victoria Park

- November/December 2008 – Build phase at Outgang Lane
  - May/June 2009 – Service users begin to move into new homes at Victoria Park
  - September/October 2009 – Service users begin to move into new homes in Armley and begin to use short breaks service
- 7.05 Cllr JM – local residents living near these new developments may have concerns – possibly LF/JK can speak to the forum nearer the opening dates and possibly bring some of the new residents to the forum.
- 7.06 Cllr AL – Armley has a proud tradition of welcoming residents and of inclusion. LF – local consultation results were very positive.
- 7.07 Concerns were expressed re the security of the sites and the safety of the new residents. LF – security was taken into account during design phase – there will be electric entrances and CCTV – also 24/7 carer presence.
- 8.00 Update on Local Planning Matters – Sarah Hellewell**
- 8.01 Mikes Carpets – 2 Branch Rd: on-going discussions- have assessed what uses would be acceptable on site and what the site issues are. Mike Smith has been given all this information.
- 8.02 Tower Works: planning permission for 62 units. 15% has to be affordable housing. They have also agreed £75k for the recreation land and £75k for greenspace improvements. Cllr JM questioned if changing facilities would be included – Sarah to discuss with Cllr JM. **SH**
- 8.03 Bexley Carpets – on-site, discharging conditions – 20 units.
- 8.04 Christchurch Vicarage: amendments have been made – 24 flats still planned with front access. Ward Members concerns re. tree issues have been taken on board.
- 8.05 Theaker Lane Clinic: outline permission granted for mixed use development. Further discussion as to density required.
- 8.06 37 Moorfield Rd – land adjacent to Laundry site – 26 starter homes. Awaiting signing for 106 monies. Developer to possibly pay sum of money as altering greenspace.
- 8.07 Cockshott Lane(former pub site): There are viability issues here – ongoing.
- 8.08 Land to rear of Working Mens Club – Elder Rd. Permission for 3 storeys 22 flats – discharging conditions.
- 8.09 West Leeds Boys School – 14 extra units agreed making 80 in total. 16 extra parking spaces have been granted. Cllr JH – residents and Members have complained re the design and the size of this development. SH to investigate. **SH**
- 8.10 Upper Armley Tennis Club: permission has been granted and they are on-site.
- 8.11 16-22 Branch RD: New application in – refurbishment of existing retail units with 7 flats above. There is reduced parking – only 4 spaces. Working with Conservation Officer and will also meet with Members,
- 8.12 Armley Leisure Centre – application is in and will go to Plans Panel in July. Any comments – contact Peter Barnett in Planning: 0113 247 8860 or peter.barnett@leeds.gov.uk
- 8.13 43 Carr Crofts: demolition being considered for new development of 8 units. SH to meet with Members. **SH**  
 Cllr JM warned that person making application is known to them. Residents commented that this is an historical building – originally Armley Library. Could this building not be preserved and converted for community use eg for young people?  
 SH – not all buildings are preservable unfortunately. Many buildings in the Armley Conservation Area are only designated as such because they are near buildings of interest or they are too run down to save. However it is a long process to get permission to demolish buildings in a Conservation Area.
- 8.14 St Barts development: 2 sites to be developed here.  
 Cllr JH declared an interest as member of the Plans Panel.  
 A proposed new housing development on land across the road from St Barts which will pay for the planned new Community Centre next to the church. This would include building on old allotments site which supposedly has not been in use for many years. Residents agreed that the site was a mess and not used. Complaints earlier however had failed to have any impact as no-one would admit ownership of this piece of land.

Local residents were disappointed that the church only admits this now they plan to build there! SH – looking at the area allotment provision to see if this area will be missed.

David Chary(Sanderson Weatherall) – the Parish are very excited at the prospect of a new Community Hall. The allotment part is only a small area of the total site. There have been issues there however in the past. New fencing to the rear of this should be started soon and also the Japanese Knotweed will be treated. All profit from the housing devt will go into the new Hall.

SH – only in principle at present. The next stage would include looking at issues such as access to site etc.SH will keep the Members and forum up to date.

Cllr AL advised that the developers consult with the local residents. Cllr JM expressed concern that further greenspace would be lost. SH will meet with the ward Members. If there are any comments residents wish to make – please contact Sarah on 0113 247 8017 or sarah.hellewell@leeds.gov.uk

SH

8.15 Silvercrest House: new application in for 14 flats.

8.16 Mistress Lane – 1 scheme is being considered which is very modern/conceptual and will be an amazing key site in the Gateway Area. This includes 15% affordable housing, eco-homes, flats and family homes.

8.17 Members at this point expressed concern that so many flats were being built in the area. Armley must not become another Headingley where local people are priced out of the market among other issues. SH is aware of this concern and has asked for information on numbers of flats being built. New legislation – national and regional guidelines are to be published soon and LCC will have to take this on board.

8.18 Crab Lane – have permission for 12 flats but are asking now to add a further storey.

#### 9.00 **Brief Encounters, I Love West Leeds Festival Update** - Jane Earnshaw.

9.01 This years Intergenerational Arts Festival is for 2 weeks – 5<sup>th</sup>-20<sup>th</sup> July. There are over 37 events planned including the Drive-In movies, Armley the musical (directed by 2 directors from the West Yorkshire Playhouse), Roller discos, Exhibitions etc.

9.02 The funday will be at Armley Mills museum on 6<sup>th</sup> July.

9.03 The Brief Encounters project involves decorating white Y-fronts. These are to be made into bunting for the Museum – JE has given out 2,700 pairs so far! If you want to take part – contact Jane on 0789 631 8657.

9.04 The Pride of Place project – Photographer Phil Moody is producing an exhibition and mini-book featuring mantelpieces from West Leeds. If you would like to take part – contact Jane on 0789 631 8657.

9.05 The brochures should be delivered to every home in West Leeds about 2 weeks before the festival starts.

#### 10.00 **AOB**

10.01 Resident at Cedars has measure gap under binyard gate to be 11.5”. The ALMO are aware of this design error in those replaced recently by Groundwork. ALMO now looking at replacing those missed by the Groundwork program and these will be larger gates. A bid is to be made to the Area Panel for funding.

10.02 Residents reported problems with binmen – Armley Grange Drive and elsewhere. The men are emptying one bin into another and then leaving open so these then fill with rain or then not emptying at all. Cllr JH to email a complaint to Glenn Maude,

10.03 Cllr JH was asked to arrange for 2 more green bins to be delivered to Weavers Court.

Cllr JH

Cllr JH

#### 11.00 **DATE & TIME of NEXT MEETING – Tuesday 17<sup>th</sup> June 2008 7pm AOSC**

**Bramley & Stanningley Community Forum**  
**Eric Atkinson Centre, Wellington Gardens. Bramley, Leeds**

**Date:** Thursday 27<sup>th</sup> March 2008

**Present:** Cllr T Hanley (Chair), Cllr D Atkinson, G Forster, A Friebe, A Iqbal, A Khan, B Doughton, M Smith, P Green, N Gibson, M Tyson, P Mile, Y Beesting, E&B Rayworth, J Preston, S Fothergill, P Farrar, J Lockett, P Ward.

**ACTION**

**1.00 WELCOME**

1.01 **APOLOGIES** – J Quimby, T&D Maynard, Inspector Mohammed.

**2.00 MINUTES OF THE LAST MEETING** – agreed.

**3.00 Matters Arising** –

3.01 All items covered in main agenda

**4.00 Policing Issues – Police / PCSOs** – PCSO Adrian Goldthorpe

4.01 PCSO Adrian Goldthorpe gave a brief overview of the current crime statistics in the North West Division:

- Majority of crime has again reduced since the last forum - the longer days and lighter evenings having an impact
- Burglaries have increased slightly
- Robberies have increased from zero cases to 4 (Swinnow area)
- Drug offences have decreased from 9 to 2
- Theft from cars has decreased from 28 to 22
- Between 28.01.08 and 27.02.08 – 17 cars were stolen, 6 of these in the Bramley area.
- Criminal damage has decreased from 104 cases to 82 – these mostly caused by ‘nuisance youth’.
- Other theft decreased from 24 to 11 cases.

4.02 Cllr DA – reports from Bramley Shopping centre say that the Police do not respond to their calls and say the centre is not their responsibility.  
PCSO AG – In fact the Bramley NPT team have been targeting the area at night during their shifts- around the back off the shopping centre and the Rossefields particularly.  
Cllr DA suggested this should be publicised more. AG agreed to pass this back to Inspector Mohammed and leaflets should have already been distributed in the area.

BARCA have been in discussion with Police about setting up some youth diversionary activities in the area eg the Mobile Youth unit to visit St Peters carpark on Monday evenings. They are now checking to get permission from local residents and groups. BARCA to be invited to next forum.

4.03 The Cardigan pub is continuing to impact heavily on the area – there are many

**GF**

	issues associated with the pub being open. St Peter's residents and the Church have many problems. GF to follow up on situation with the pub with LCC Licensing/ GF – at several previous Inner West Crime&Grime tasking meetings the pub has been mentioned as an Environmental Health issues. GF will also contact EHS.	GF
	Cllr TH has in the past served on the Licensing committee and feels that they can wield real power in such situations. Also DPPOs (to stop public drinking in the street) have been very successful in other town centres within the Leeds area. GF to investigate options available.	GF
4.04	In the past Antisocial Behaviour officers were prominent in the area and active in the community. Unfortunately due to restructure and a change in working this is no longer the case. GF to follow up. Phone number for the team is confirmed as 0113 3984701 Cllr DA feels that such things happen without the Members being informed.	GF
<b>5.00</b>	<b>BTCV – John Preston</b>	
5.01	<b>Some basic facts</b> The Centre has been running for almost 30 years. The building belongs to Leeds City Council. The midweek volunteers have run continuously since 1982, that is over 4000 days of practical projects across Leeds and wider West Yorkshire. We no longer run a wildlife garden plant nursery. There are 12 staff, 3 minibuses and 80 plus volunteers each week. Current projects generating 30 activities per week. <b>Social Enterprise</b> <ul style="list-style-type: none"> <li>• Day-long conservation projects in urban and rural locations TWTH</li> <li>• School grounds improvement projects(nature areas, sensory gardens etc) TWTHF</li> </ul> <b>College funded</b> <ul style="list-style-type: none"> <li>• NVQ Level 1 Land Based Operations WTH</li> <li>• NVQ Level 2 Environmental Conservation MT</li> <li>• Open College Network (OCN) Gardening Skills with Literacy and Numeracy (for Learners with Learning Disabilities and Difficulties) TWTHF</li> </ul> <b>Grant Aided</b> <ul style="list-style-type: none"> <li>• 12 weekly Healthy Walking Groups(PCT, Sport England) (West and N West Leeds)</li> <li>• Youth Projects</li> </ul> <b>Friends of Hollybush</b> <ul style="list-style-type: none"> <li>• Wednesday afternoon, in the Centre's gardens</li> <li>• WATCH club 8-12 year olds first Sunday morning of the month</li> <li>• Sunday events, don't miss 18<sup>th</sup> May Spring into Action</li> </ul> Not forgetting <ul style="list-style-type: none"> <li>• Volunteer Officer Programme, annually providing 12 part and full-time volunteer opportunities for those seeking a career in the environmental sector</li> </ul>	
5.02	PW asked JP if he could provide any advice on future schemes for Moorside CC. JP /PW to discuss after the meeting.	
<b>6.00</b>	<b>LEGI Setting up a social enterprise – Gavin Forster</b>	
6.01	GF introduced Places for People – a housing provider who has been awarded part of the £20m allocated to Leeds from LEGI (Local Enterprise Growth Initiative). The focus is on enterprise – and the aim is to encourage particularly people in social housing to set up new enterprises/social enterprises	

/businesses. Support is available in the form of low-interest business loans etc. The project is very community focussed – Jess Duggal is the main contact who will take details of any one interested and their ideas – and pass on to the relevant business advisor.

**6.02 Jess Duggal, Senior Community Engagement Officer**

M: 07918742011

E: [jess.duggal@placesforpeople.co.uk](mailto:jess.duggal@placesforpeople.co.uk)

**7.00 Inner Area Committee Co-opted Representative feedback**

7.01 No detailed feedback was available. However it was noted that the West Leeds Debt forum were approved a Wellbeing grant among others.

7.02 Pauline Ward thanked Cllrs for their generous MICE money contribution towards the Moorside CC. Cllr TH commented on the great facilities and grounds at Moorside CC. PW – Moorside are looking for ideas etc to utilise the space – please contact them with any ideas or if you are wanting a venue for an event or group meeting etc.

**8.00 AOB**

8.01 Moorside CC are holding a 'Big Day' on 5<sup>th</sup> April. All are welcome.

8.02 GF – Area Management recently held a series of ward-based public consultation events in West Leeds. This was a chance for people to discuss local services, problems, issues and requirements. This will form the basis of the West Leeds Area Management Area Delivery Plan (a 3 yr scheme for the area) and feed in to the city-wide Leeds Strategic Plan. In Bramley the event was held at St Peters Church Hall. In case anyone missed this event and has any comments they wish to add to this consultation – please see the ward map (at back of room) or contact Gavin Forster 0113 395 0997.

8.03 Cllr DA reminded the forum to be aware of bogus door-knockers and to always ask and check ID if anyone comes to your door.

8.04 Scrap vans have been seen on the estates and they are helping themselves to items from gardens if no-one is at home. If anyone does see these vehicles again please take the registration number and pass to the police.

8.05 Bramley Community Centre: the recent refurbishment caused the Luncheon club to be shut down at very short notice although they were promised this would not happen. This club can be the only source of hot food some of the attendees have and thus plays an important role in the support of elderly local residents. The Centre is also due to have a kitchen refurb – will this mean further closure for the club? Can they please have a decent notice if so and an alternative venue for the club? GF to chase.

**GF**

**9.00** Dates of meetings in 2008 - 29<sup>th</sup> May 2008  
31<sup>st</sup> July 2008  
25<sup>th</sup> September 2008

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## WEST (INNER) AREA COMMITTEE

THURSDAY, 3RD APRIL, 2008

**PRESENT:** Councillor D Atkinson in the Chair  
Councillors T Hanley, J Harper, A Lowe,  
J McKenna and N Taggart

Co-optees Boutle, Green and Pugh

### 84 Late Items

In accordance with her powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair admitted to the agenda, Appendix 2a - Mobile Youth Bus Evaluation Report, to be considered under agenda item 14, Inner West Area Committee Wellbeing Fund Update.

The information was unavailable at the time of agenda despatch (Minute No. 94 refers).

### 85 Declaration of Interests

Councillor McKenna and Mr M Pugh declared a personal interest in relation to agenda item 13, entitled, Update on Community Centre Issues in Inner West Leeds, due to their respective positions with Armley Helping Hands, which it was noted had hired facilities at Strawberry Lane / St Bartholomew's Community Centre.

### 86 Open Forum / Community Forums

The agenda referred to the provision contained in the Area Committee Procedure rules for an Open Forum Session at each ordinary meeting of an Area Committee to enable members of the public to ask questions or to make representations on matters within the terms of reference of the Area Committee. On this occasion, there were no matters raised under this item by members of the public.

### 87 Minutes of Last Meeting

Members noted an amendment to Minute No. 76 to delete reference to 'only' to read as follows, 'It was reported that 45% of persistent absence was due to illness and it was felt that this issue needed further investigation'.

**RESOLVED** – Subject to this amendment, the minutes of the meeting held on 7<sup>th</sup> February, 2008 be confirmed as a correct record.

### 88 Matters Arising from the Minutes

There were no matters arising.

Draft minutes to be approved at the meeting  
to be held on 26<sup>th</sup> June, 2008.

## **89 Community Safety Issues - Inner West Leeds**

The West Leeds Area Manager submitted a report, which updated the Committee on Community Safety Issues in Inner West Leeds since the last meeting and provided an update on the recent Operation Champion in Fairfield.

Gill Hunter, Area Community Safety Co-ordinator and Inspector Anwar Mohammed attended the meeting and the following points were discussed:

- It was reported that 'Operation Champion' had been a success, and as a result would be extended to include evening and some weekend work. The Committee was informed that the work had been undertaken in conjunction with the Youth Service and had involved tackling a number of issues.
- In relation to crime figures, it was reported that there had been a slight increase in burglaries and violent crime, although there had been a reduction in theft from motor vehicles.
- Members were advised that 'Operation Abbreviate' had been set-up to tackle prostitution and to date there had been 25 arrests.
- Members discussed a specific housing issue and it was suggested that a letter be written to Neil Evans, Director of Environment and Neighbourhoods, to seek clarification on this matter. It was also suggested that the response be forwarded to Members for their information.

(Councillor Taggart and Councillor Harper joined the meeting at 9.12 am and 9.17 am respectively, during the consideration of this item).

### **RESOLVED –**

- (1) That the update from West Yorkshire Police be noted; and
- (2) a letter be written to the Director of Environment and Neighbourhoods to seek clarification relating to a specific housing issue that was considered by Members, and that the response be forwarded to them for their information.

## **90 Update on Celebration of Success Business Event - Armley 2008**

The West Leeds Area Manager submitted a report, which updated Members on the Armley Business Event 2008, held on 22<sup>nd</sup> January, 2008.

Alison Shaffner, Area Manager for Leeds Ahead attended the meeting and the key areas of discussion were:

- The Committee was informed that the event was well attended by local businesses, partners and police representatives.
- Further to feedback received from the event, it was proposed that a Town Centre Manager post be created to assist with delivering improvements and assistance in Armley.

Draft minutes to be approved at the meeting  
to be held on 26<sup>th</sup> June, 2008.

- Members discussed whether it would be possible to create a post for Armley and Bramley. The Area Manager confirmed that a similar position was already operating in the Bramley area.
- The Committee expressed their support to create a post for a Town Centre Manager.
- Members considered funding arrangements for the post and suggested that a further report be brought back to the Committee to consider the options available.

**RESOLVED –**

- (1) That the report and information appended to the report be noted; and
- (2) a further report be brought back to the Area Committee outlining the options available in relation to the creation of a 0.5 post for a Town Centre Manager.

**91 Neighbourhood Renewal Funding Changes and Impact on Inner West Leeds**

The Director of Environment and Neighbourhoods submitted a report, which highlighted the changes to Neighbourhood Renewal Funding (NRF) in Leeds and its impact on the delivery of schemes in Inner West Leeds.

The Area Assistant, Gavin Forster reported that in 2007-08, Leeds had received £15 million of NRF from the government. The Committee was informed that Leeds was not eligible for further funding via the Working Communities Fund, which will replace NRF as it had not been classified as being in enough need for this funding and would only be eligible for a small amount of transition funding to enable the completion of some schemes.

Members considered the level of transition funding that had been made available and the specific schemes in Inner West Leeds that would be most affected as a result of the changes in funding.

In addition, the following points were discussed:

- The Committee considered the obvious impact on all parts of the city as a result of the changes in funding. It was felt that the least well off would be most badly affected.
- One Member advised that the margin for Leeds not being eligible for funding was very small.
- Another Member stated that Leeds had been punished for boundary changes and the inclusion of more affluent areas.
- Amanda Jackson, Locality Enabler reported on future funding proposals for Children's Services, including £150,000 for innovative and creative activities.

**RESOLVED –** That the report be noted.

## **92 Inner West Area Delivery Plan 2008-2011 - Proposal**

The Committee considered a report, which updated Members on the Inner West Area Delivery Plan for 2008-2011. Appended to the report was the proposed template of what the Area Delivery Plan (ADP) action table would look like.

Rebecca Boon, Area Management Projects Officer, reported that Members had been supplied with a questionnaire to complete, which asked them to choose a theme that they would like to champion with the support of an officer or agency group. Members then noted the various roles that had been allocated. In relation to the vacancy for a Member to champion the Regeneration and Transport theme, it was agreed that Councillors Harper and Lowe would share the role and duties involved. It was also suggested that there should be sufficient time for Members to develop the themes.

### **RESOLVED –**

- (1) That the Area Committee notes the progress made so far and requests the final Inner West Area Delivery Plan 2008-2011 to be considered at the Area Committee meeting in June 2008; and
- (2) The Area Committee appoints the following lead Members from each ward to work on the themes within the Inner West Area Delivery Plan 2008-2011:-

- Culture and Environment – Councillor Taggart
- Enterprise and Economy – Councillor Hanley
- Learning and Children – Councillor Lowe
- Regeneration and Transport – Councillors Harper and Lowe
- Health and Well-being and Older People – Councillor Harper
- Thriving Communities – Councillor McKenna
- Stronger Communities – Councillor Atkinson.

## **93 Update on Community Centre Issues in Inner West Leeds**

Members considered a report of the North West Area Manager, which updated Members on the operation of the Jobs and Skills service from Strawberry Lane.

It was reported that the Youth Service was no longer operating from Strawberry Lane Community Centre and had now taken up premises at Bramley Community Centre. Members noted that staff at Jobs and Skills would occupy some of the space at Strawberry Lane following the closure of the West Leeds Family Learning Centre.

The meeting was reminded that the Committee had agreed to refer the issue of the Wyther Community Centre to the Scrutiny Board following the completion of the closure and demolition of the centre, which it was reported was imminent.

## **RESOLVED –**

- (1) That the report be noted; and
- (2) The Area Committee approves the allocation of finance raised by the new development at New Wortley Community Centre to assist with the payment of running costs to ensure the sustainability of the centre and local services.

### **94 Inner West Area Committee Well-Being Fund Update**

The report of the Director of Environment and Neighbourhoods provided details of the amount of well-being capital and revenue funding available for the remainder of the 2007/08 financial year and requested Members to note this information and determine the proposals for well-being funding, together with funding for small grants, skips, community engagement and consultation events that were detailed in the report and appendices.

In relation to the Mobile Youth Bus, it was reported that some elderly members had expressed concern regarding some of the young people that used Bramley Community Centre. It was felt that greater consideration was needed towards other groups that used the Community Centre. A representative of the Youth Service agreed to report back this concern.

## **RESOLVED –**

- (1) That the financial status of the Well-Being Budget, capital and revenue be noted;
- (2) the requests for funding for small grants, skips, community engagement and consultation events, and a budget for the neighbourhood wardens be noted and approved; and
- (3) the following decisions be made in respect of applications for Well-Being Funding:
  - (i) Neighbourhood Wardens for Wyther and New Wortley Neighbourhoods – **Approved - £35,873**
  - (ii) Mobile Youth Bus – **Approved - £12,000**
  - (iii) Armley Tea Dance – **Approved - £3,500**

### **95 Area Manager's Report**

The Director of Environment and Neighbourhoods submitted a report, which updated Members in relation to actions on a number of Inner West Area Committee priorities.

Following a brief summary of the key points detailed within the report, including an update on Regeneration of West Leeds Gateway and Regeneration Restructuring, a presentation was provided by the Area Manager, Steve Crocker, which focussed on reports of the Leeds Annual Resident Survey 2007 and Indices of Deprivation 2007.

The 2007 Leeds Residents Survey showed overall a positive picture in West Leeds reflecting the improved level of service provision to tackle crime, community safety, road and neighbourhood improvement.

In relation to the 2007 Indices of Deprivation, it was reported that 12 neighbourhoods had improved markedly in Inner West Leeds and only four areas had declined over the period 2004-2007. One Member referred to those neighbourhoods that had declined and particular reference was made to Moorside in Bramley, which it was noted had declined by 819 places. The Area Manager acknowledged that the level of decline was a concern, although it was advised that the data would need to be examined in greater detail before a full assessment could be made.

**RESOLVED** – That the report be noted.

#### **96 Area Committee Forums**

Minutes of the Bramley and Stanningley Forum held on 31<sup>st</sup> January, 2008 and the Armley Forum held on 19<sup>th</sup> February, 2008 were submitted with the agenda.

**RESOLVED** - That the minutes be noted.

#### **97 Dates, Times and Venues of Area Committee Meetings 2008/09**

The Chief Democratic Services Officer submitted a report, which requested Members to give consideration to agreeing the dates, times and venues of their meetings for the 2008/09 municipal year, which commences in May 2008.

**RESOLVED** – That the meeting dates and times for the West (Inner) Area Committee for the 2008/09 municipal year are as follows:

- 26<sup>th</sup> June 2008, 5.00 pm, venue t.b.c.
- 18<sup>th</sup> September 2008, 9.00 am, venue t.b.c.
- 23<sup>rd</sup> October 2008, 5.00 pm, venue t.b.c.
- 11<sup>th</sup> December 2008, 9.00 am, venue t.b.c.
- 12<sup>th</sup> February 2009, 5.00 pm, venue t.b.c.
- 9<sup>th</sup> April 2009, 9.00 am, venue t.b.c.

#### **98 Chair's Closing Remarks**

The Chair informed the Area Committee that this was Peter Green's last meeting of the West (Inner) Area Committee as he was moving to Horsforth. The Committee was also informed that Jean Bedford had moved away from the area. The Committee expressed their gratitude to Peter and Jean for their hardwork and contribution to the Committee and wished them all the best for the future.

(The meeting concluded at 11.10 am).

Draft minutes to be approved at the meeting  
to be held on 26<sup>th</sup> June, 2008.



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Originator: Maria Lipzith

Tel: 0113 2474353

**Report of the Chief Democratic Services Officer**

**West Inner Area Committee**

**Date: 26<sup>th</sup> June 2008**

**Subject: Local Authority Appointments to Outside Bodies**

**Electoral Wards Affected:**  
**Armley**  
**Bramley & Stanningley**

Ward Members consulted  
(referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

**Executive Summary**

This report outlines the procedures for Council appointments to outside bodies, and the Committee are requested to consider and appoint to those bodies listed at Appendix 2 to the report.

**1.0 Purpose of this Report**

1.1 This report outlines the Area Committee's role in relation to Elected Member Appointments to Outside Bodies and asks the Committee to :

- Agree the nominations to those organisations which fall to the Committee to make an appointment to.

**2.0 Background**

2.1 In April 2004 Full Council agreed that in future Elected Member appointments to Outside Bodies should be undertaken by a constituted body of Elected Members and that appointments to all outside bodies should, where appropriate, be made with due regard to proportionality within the law.

2.2 Attached at Appendix 1 is the agreed Appointment Procedure Rules<sup>1</sup> that have been adopted by Full Council. The procedure addresses previous concerns raised by Elected Members relating to proportionality; introduces appointment categories; and

<sup>1</sup> This Procedure is now incorporated into the Council's Constitution  
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places responsibility for appointment clearly with Elected Members both through this Committee and the Member Management Committee.

- 2.3 The **Member Management Committee** has responsibilities for Council Appointments to Outside Bodies and for exercising decision making in the following areas:
- Considering requests from all Outside Organisations seeking Elected Member representation
  - Determining the category of appointment which will govern which Committee will make the appointments
  - Making Elected Member appointments to Outside Bodies within the Strategic and Key Partnership category.
- 2.4 Full Council has agreed that due to the large number of organisations seeking Council representation, appointments within the Community and Local Engagement Category will be considered and approved by Elected Members serving on the relevant **Area Management Committee**.
- 2.5 In July 2004 the Member Management Committee met to consider allocation of appointments to each Area Committee. Attached at Appendix 2 are those that have been determined should be made by this Area Committee.
- 2.6 One of the delegated Member appointment functions which Area Committees had **previously** been asked to exercise was making Elected Member appointments to the Boards of Housing Management Arms Length Management Organisations. **However**, on the recommendation of the Executive Board, the Member Management Committee at its meeting on 22<sup>nd</sup> December 2006 resolved that in future appointments to the re-structured ALMO Boards (down from 6 to 3, with smaller numbers of Directors) would be made by the Member Management Committee itself, hence these appointments no longer appear in the schedule of appointments at Appendix 2.
- 3.0 The Appointment Procedure - Community and Local Engagement Category**
- 3.1 The Area Committee must first consider whether it is appropriate for an appointment to be of a specific office holder<sup>2</sup> either by reference, if this is available, to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.
- 3.2 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Area as a whole.
- 3.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.

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<sup>2</sup> For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

- 3.4 Elected Members<sup>3</sup> will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 3.5 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.
- 3.6 Area Management Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.

#### **4.0 Appointments 2008/09**

- 4.1 This year there are three appointments to be made – to ALMO West Inner Area Panel and Bramley Sure Start.

##### **(a) West/North West Homes ALMO – West Inner Area Panel**

Although the appointments to the ALMO Board of Directors are now made by the Member Management Committee (see Paragraph 2.6), the Area Committee appoints to the ALMO Area Panels.

There are four Area Panels in the West North West area which cover the following areas:-

- Outer West – Calveley and Farsley, Pudsey and Farnley and Wortley
- Inner West – Bramley and Stanningley and Armley
- Outer North West – Guiseley and Rawdon, Otley and Yeadon, Adel and Wharfedale and Horsforth
- Inner North West – Weetwood, Headingley, Kirkstall and Hyde Park and Woodhouse

Each Area Panel will work to Terms of Reference and a Code of Conduct.

Each Area Panel will consist of:

- One Board Director
- Two local Ward members
- Six Tenants

The remit of the Area Panels is wide and encompasses several service areas. Area Panels will have a number of functions, ranging from monitoring services, influencing

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<sup>3</sup> Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

their design and being consulted on policy changes and making recommendations on change to these to the main Board.

Each Area Panel will be responsible for a budget which will cover:

- Support for tenants groups
- Support for community groups
- Local environmental budgets
- Local Community safety budgets

These are annual appointments, and the Council's current representatives are **Councillor Jim McKenna and Councillor Neil Taggart.**

#### **(b) Bramley Sure Start**

Surestart is a national/local Government initiative aimed at giving every young child the best possible start in life. The Surestart Children's Centres concept is that providing integrated education with childcare, family support and health services are key factors in achieving good outcomes for children and parents.

The following services are offered to children under five and their families:

- Education and Childcare
- Family Support and Outreach work
- Child and Family Health Services
- Links to Job Centres and Training Providers

This is an annual appointment, and the Council's current representative is **Councillor Janet Harper.**

## **5.0 RECOMMENDATIONS**

- 5.1 The Area Committee is asked to confirm the nominees to work with the Outside Bodies identified in the Schedule at Appendix 2, having regard to the Appointment Procedure Rules outlined in this report and detailed at Appendix 1.

## APPOINTMENTS TO OUTSIDE BODIES PROCEDURE RULES

### 1.0 Scope

- 1.1 These Procedure Rules relate to those external organisations and partnerships (referred to as *Outside Bodies*) which have requested the Council to appoint an Elected Member (or suitable nominee) to them.
- 1.2 For the avoidance of doubt, these Procedure Rules do not apply to appointments to Joint Committees/authorities which are reserved to Council. These are listed separately in Part Three (Section 1) of the Constitution - Responsibility for Local Choice Functions.
- 1.3 Additionally it is recognised that, often at a local level, individual Elected Members may be personally approached to attend meetings of a variety of organisations in their personal capacity rather than in their capacity as a Councillor. Such instances are not covered within the scope of these Procedure Rules

### 2.0 Determination of Outside Bodies to which an Appointment should be Made

- 2.1 The Chief Democratic Services Officer will maintain a list of all Outside Bodies to which the Council appoints an Elected Member.
- 2.2 Each year the Member Management Committee will review the list of notified Outside Bodies and will determine whether the Council should make/continue to make an appointment to those bodies.
- 2.3 Determination will be based on one or more of the following criteria being met:
  - the proposed appointment is a statutory requirement;
  - the proposed appointment would be consistent with the Council's policy or strategic objectives; and/or
  - the proposed appointment would add value to the Council's activities.
- 2.4 Requests to make an appointment received after such an annual review will be similarly referred to the Member Management Committee for determination by reference to the same criteria.

### 3.0 Determination of how an Appointment should be made

- 3.1 Where an organisation is deemed to have met one or more of these criteria, the Member Management Committee will allocate it into one of the following categories.
  - **Strategic and Key Partnerships** – participation contributes to the Council's strategic functions, priorities and community leadership role.
  - **Community and Local Engagement** – not necessary to fulfil strategic or key partnership role but, nonetheless, beneficial in terms of leading, engaging and supporting the community from an area or ward perspective

## *Appointments to Outside Bodies Procedure Rules*

- 3.2 Where an Outside Body has been categorised as **Strategic and Key Partnership**, appointment to it will be made by the Member Management Committee.
- 3.3 Where an Outside Body has been categorised as **Community and Local Engagement**, appointment to it will be made by the appropriate Area Committee.
- 3.4 Where it is not clear as to which particular Area Committee should make an appointment, the Member Management Committee will refer the request to the relevant Area Committee Chairs who will determine which is the appropriate Area Committee to make the appointment. This will be reported to the next meeting of the Area Committee.

### **4.0 The Appointment Procedure**

#### Strategic and Key Partnerships

- 4.1 The Member Management Committee will first consider whether it is appropriate for an appointment to be of a specific office holder<sup>1</sup> either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Member Management Committee. Such appointments will then be offered on this basis.
- 4.2 Nominations will then be sought for the remaining places. The Member Management Committee should have regard to a Member's current interests prior to making any appointment. The Member Management Committee will have regard to the principle of securing an overall allocation of places which reflects the proportion of Members from each Political Group on the Council as a whole.
- 4.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.4 Elected Members<sup>2</sup> will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Member Management Committee and agreement sought as to whether the vacancy will be filled
- 4.5 A vacancy occurring during the municipal year will normally be referred to the Member Management Committee for an appointment to be made, having regard to the principles as described above.
- 4.6 The Director of Legal and Democratic Services will have Delegated authority to make an appointment in the following circumstances:

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<sup>1</sup> For example it may be considered necessary or otherwise appropriate to appoint a specific Executive Board Member

<sup>2</sup> Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

- (i) where an appointment has been agreed by the Member Management Committee as a Whips nominee and the appropriate group Whip subsequently submits a nomination;
- (ii) where a group Whip wishes to replace a Member previously approved by the Member Management Committee with another Member of the same group; and/or
- (iii) where an organisation requires an appointment prior to the next meeting of the Member Management Committee, subject to this appointment being agreed by all Members of the Member Management Committee.

That any instances of this delegation being used be reported to the next meeting of the Member Management Committee

### Community and Local Partnerships

- 4.7 The Area Committee will first consider whether it is appropriate for an appointment to be of a specific office holder<sup>3</sup> either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.
- 4.8 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the area as a whole.
- 4.9 Elected Members<sup>4</sup> will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 4.10 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.11 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.
- 4.12 Area Management Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.

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<sup>3</sup> For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

<sup>4</sup> Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

## *Appointments to Outside Bodies Procedure Rules*

- 4.13 The Director of Legal and Democratic Services will have Delegated authority to make an appointment where an organisation requires an appointment prior to the next meeting of the relevant Area Committee, subject to all Members of that Area Committee being consulted on the proposals.
- 4.14 That any instances of this delegation being used be reported to the next meeting of the relevant Area Committee

### **Support for Elected Member Appointees To External Organisations**

**Lead officer:** A lead officer will be identified by the Chief Democratic Services Officer in consultation with the relevant Director for all relevant appointments in the Strategic and Key Partnerships category .

This officer will work closely with the appointed Member(s) to provide briefings and support. Further advice will also be offered by the Chief Finance Officer and/or the Chief Legal Services Officer as appropriate.

**Briefings:** For organisations in the Community and Local engagement category, a lead officer will not be allocated unless the Director and/or relevant Executive Member for the service area deem that this will be beneficial. However, the representative may still seek support and briefings from Council officers.

**Induction:** Partner/external organisations are expected to provide an induction into their affairs for newly appointed Council representatives. In the case of Strategic and Key Partnership Category appointments it is the lead officer's responsibility to ensure that an induction is arranged.



**Area Committee Appointments to Outside Bodies (West Inner)**

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Group
ALMO West Inner Area Panel		2	Jun-08	1	Jim McKenna	Y	Annually	Lab
			Jun-08	1	Neil Taggart	Y	Annually	Lab
Bramley Poors Allotment Trust (3 year term of office - next Triennial AGM of Trust due November 2006).	Yes	2	Jun-09		Mr M Law	N	3 years	
			Jun-09		Neil Taggart	Y	3 years	Lab
Bramley Sure Start	Yes	1	Jun-08	1	Janet Harper	Y	Annually	Lab
		5			3			

Number of places 5  
 Places held pending review 3  
 Places currently filled beyond June 08 2  
 Number of places to fill 3

Number of Members in the Committee Area	6	Percentage of Members on the Committee	Notional Places Allocated
Labour	6	100	3
Liberal Democrat	0	0	
Conservative	0	0	
Total	6		3

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**REPORT OF THE: Director of Environment and Neighbourhoods**

**MEETING: Inner West Area Committee**

**DATE: 26<sup>th</sup> June 2008**

**SUBJECT: Co-options to the Inner West Area Committee**

**Electoral Wards Affected:**

Armley  
Bramley and Stanningley

**Specific Implications For:**

Ethnic Minorities   
Women   
Disabled People

**Executive Function**

**Council Function**

**Eligible for Call In**

**Not eligible for Call In**  
(details contained in the report)

**EXECUTIVE SUMMARY**

This report requests members to:

- approve the appointment of co-optees onto the Inner West Area Committee

**1.0 Background**

- 1.1 Under Article 10 of the Constitution, there is provision for Area Committees to appoint up to 5 non-voting co-opted members to support the work of the Committee. Co-opted members can participate in debates but have no voting rights.
- 1.2 Inner West Area Committee members have supported local representatives to represent the area and to contribute expertise and experience to the Committee's deliberations, for example through their involvement in business, the voluntary sector, with young people, with faith organisations or people with a disability.
- 1.3 The Inner West Area Committee has been served recently by 4 co-optees, Peter Green and Jean Bedford representing the Bramley and Stanningley ward and Hazel Boutle and Morgan Pugh representing Armley ward. Members will be aware that Peter Green resigned his post at the committee meeting on 3<sup>rd</sup> April as he was retiring and Jean Bedford has moved away from the ward.
- 1.4 Given that no co-opted member can be appointed for a period beyond the next Annual Meeting of the Council, this report seeks ratification of those co-optees recently

elected through the community forums of Armley and Bramley and Stanningley wards. The co-optees are as follows:

Name of Co-optee	Representing	Body to which elected
Hazel Boutle	Armley Common Right Trust and West Leeds Environmental Network	Co-optee to Inner West Area Committee and Vice Chair of Armley Forum.
Morgan Pugh	Armley Helping Hands	Co-optee to Inner West Area Committee and Treasurer of Armley Forum.
Stephen McBarron	Landseers neighbourhood, Bramley.	C-optee to Inner West Area Committee and Vice Chair of Bramley and Stanningley Forum.

## 2.0 Recommendations

2.1 Inner West Area Committee members are asked to:

- approve the appointment of the above mentioned co-optees to support the work of the Area Committee.



Originator: Gill Hunter

Tel: 224 3200

**Report of the West North West Leeds Area Manager**

**Report to : Inner West Leeds Area Committee**

**Date: 26<sup>th</sup> June 2008**

**Subject: Community Safety Issues, Inner West Leeds**

**Electoral Wards Affected:**  
**Armley**  
**Bramley and Stanningley**

Ward Members consulted

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function  Delegated Executive Function available for Call In  Delegated Executive Function not available for Call In Details set out in the report

**Executive Summary**

**1.0 Purpose Of This Report**

1.1 This report enables a West Yorkshire Police representative and Gill Hunter Community Safety Locality Co-ordinator to give an update on Community Safety Issues in inner west Leeds over the past weeks.

**2.0 Background Information**

2.1 The North West Divisional Community Safety Partnership is responsible for delivering actions to reduce crime and disorder in the West Wedge. It is made up of representatives from key statutory agencies who also have representation on Inner and Outer West Tasking teams.

**3.0 Main Issues**

3.1 Community Safety is one of the priority areas for the Area Committee. Regular reports are received from West Yorkshire Police on key issues and activity in the Inner West Area.

3.2 Operation Abbreviate is a multi-agency initiative to tackle issues relating to drugs and prostitution in the New Wortley area. A verbal update of progress to date will be given by Inspector Anwar Mohammed.

- 3.3 Operation Champion a multi-agency operation to tackle issues of crime and grime will be taking place during week commencing 21<sup>st</sup> July 2008. The focus of this operation will be in New Wortley and will consolidate the work to date on operation Abbreviate and to tackle other local issues in relation to the environment, crime and community reassurance.

#### **4.0 Implications For Council Policy And Governance**

- 4.1 Tackling crime and disorder and addressing the fear of crime is a top priority for the citizens of Leeds as evidenced by previous consultation undertaken on a citywide and local level.

- 4.2 The citywide community safety partnership, Safer Leeds, has identified a number of key priority themes for 2005 – 2008. These are:

- Acquisitive Crime;
- Anti-social behaviour;
- Drugs;
- Reassurance;
- Violent Crime;

Locally delivered actions will contribute to these priorities. In addition Operation Champion has been rolled out throughout the city and will be targeting hot spot areas by police division.

#### **5.0 Legal And Resource Implications**

- 5.1 The West Area Management Team includes an officer with specific responsibilities for Community Safety who co-ordinates activity and acts as the link officer with West Yorkshire Police.

#### **6.0 Conclusions**

- 6.1 Crime and Community Safety is a priority for the Area Committee, and a representative from West Yorkshire Police, North West Division, attends the Inner West Area Committee meetings to provide a regular update on key issues.

#### **7.0 Recommendations**

- 7.1 Members are asked to note the update from West Yorkshire Police.









Originator: STEVE  
CROCKER  
Tel: 0113 3950966

## Report of Area Manager

## Report to Inner West Area Committee

Date: 26<sup>th</sup> June 2008

## Subject: AREA MANAGER'S REPORT

<p><b>Electoral Wards Affected:</b></p> <p><b>Armley Bramley and Stanningley</b></p> <p><input checked="" type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p><b>Specific Implications For:</b></p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call in Details set out in the report <input type="checkbox"/></p>

### Executive Summary

The purpose of this report is to inform members of progress on a number of projects in Inner West Leeds as follows

West Leeds Gateway – an update of the work of the Regeneration Team  
 LEGI Catalyst Centre  
 Participatory Budgeting in Bramley  
 Bramley Pump  
 Leeds Bradford Corridor  
 A2E programme

#### 1.00 Purpose of This Report

1.01 The purpose of this report is to provide members with a review of the West Leeds Gateway actions over the last two years and to update members on a number of key projects: Bramley Pump, Participatory Budgeting on the Broadleas in Bramley, Leeds Bradford corridor, the A2E programme and the LEGI catalyst centre bid.

#### 2.00 Project Update: West Leeds Gateway

2.01 In 2006 a dedicated regeneration delivery team was to be put in place in West Leeds which would act as the driver for the planning and implementation of the West Leeds Gateway Regeneration programme.

- 2.02 Due to staff changes, and the freezing of recruitment restructure, we were unable to recruit a full team for the two year period. For the last six months of the project the staff team comprised Carole Clark, Regeneration Programme Manager (seconded from Area Management) and Jenny Fisher, Regeneration Project Officer (seconded from City Development).
- 2.03 This small team has working closely with colleagues within the council and with external partners to deliver the work programme for the West Leeds Gateway. The funding from the staff vacancies was used to commission other council services and external consultants to undertake a number of pieces of work required to fill the objectives of the West Leeds Gateway Programme. A breakdown of spending is included at Appendix 1 to this report.

### **Armley Town Centre**

- 2.04 A key element of the regeneration of the West Leeds Gateway is to support and revitalise Armley Town Centre in order for this area to fulfill a role as a hub of commercial, social, leisure and community activity. In recent years Armley Town Centre has been in decline, suffering from the closure of retail outlets, and poor quality public realm. Funding of £700,000 has been secured for public realm improvements to Armley Town Street from the Council's Town and District Centre Improvement programme. Detailed designs for the Town and District Centre funding are being prepared by Jacobs consultants and work is due to start on site once the gas maintenance and upgrade works are complete. The start date is likely to be January 2009.
- 2.05 Consultation on the proposals for Armley Town Street has been carried out through Armley Forum, Armley Fun Day, and a series of exhibitions in Armley Library, together with a vox pop video commissioned from this project to illustrate the views of local people.
- 2.06 We have also secured a grant from Heritage Lottery of £1.1 million for a Townscape Heritage Initiative for Armley Town Street which will enhance and restore buildings of heritage and historic value. The NRF budget provided match funding for the Stage 1 development grant of £25000 from Heritage Lottery.
- 2.07 Preparation of the bid took place in 2007; Sample properties in the proposed area were surveyed, assessed for repair works, and valued by in preparation for the bid by suitably accredited surveyors and valuers. A training programme has been prepared in conjunction with Construction Leeds which will offer local people the opportunity to gain skills and experience in specialist building techniques through undertaking works on properties in the THI scheme. Consultation took place on the THI and proposed conservation area through newsletters, leaflets, public exhibitions, and a presentation to Armley Forum.
- 2.08 Designs for improving the greenspace at Armley Moor, Moor Top and Hill Top have been funded through the NRF budget. Public consultation on the plans has taken place and feedback on the proposals is positive. The plans will be implemented using a combination of S106 and grant funding.
- 2.09 Car parking is an ongoing issue for Armley as it does not have a shoppers' car park, and on street parking is limited. A number of potential sites have been identified which have been assessed for their potential for providing additional car parking. Unfortunately the available sites are limited, and there is little scope for improvement.
- 2.10 The feasibility study for Gelder Road has been commissioned, funded through the NRF budget. This provides a range of scenarios for two options: complete demolition of the site to make way for a new mixed use development, and partial demolition to enable a car park to be created. The findings of this report will be included in the regeneration plan. The third option to retain the units was considered as part of the Armley Town Centre feasibility work undertaken by Jacobs.
- 2.11 A traffic study to assess the feasibility of a one way system has also been commissioned

using the NRF budget. This is looking at a one way route which takes traffic up Crab Lane, West along Town Street, and exits Armley via Theaker Lane and Eyres Avenue. Internal consultation with planning and highways has highlighted a number of problems with this scheme, and further feasibility work is required.

- 2.12 The key gateway into Armley from the city centre is the junction of Armley Road, Stanningley Road and Branch Road. Currently this junction offers a poor impression with Mike's Carpets, and the Living World Pet store dominating the landscape. This impression extends to the rest of Armley in many people's minds which explains the great importance, symbolic and actual, in regenerating the sites at this junction.
- 2.13 Discussions are on-going with the owner of Mike's Carpets to find a solution for the building.
- 2.14 Living World pet store occupies a large site which also includes two pubs, one which is currently vacant. Initial proposals for the site included a housing proposal that was too high and too dense, and City Development has offered some guidance on 'massing' for this site.
- 2.15 A preferred developer has now been identified for the vacant Mistress Lane/Armley Road site where 3 blocks of unsightly council owned maisonettes were demolished leaving two tower blocks in situ. The new development will provide a new high quality residential development with apartments offering a strong frontage on Armley Road and housing at the rear of the site facing onto Mistress Lane.
- 2.16 The other key project for Armley Town Centre is the new leisure centre funded through PFI credits. The regeneration team has worked with the PFI team and learning and leisure to assist the public consultation, and consider how the design of the leisure centre compliments the surrounding neighbourhood.

### **New Wortley**

- 2.17 The main area of social housing is New Wortley. The population of New Wortley is currently 2,300 with 6.8% being of non-white origin (census 2001). The area falls in the bottom 5% of most deprived super output areas. Key indicators of this are high levels of housing turnover, low demand, high levels of multiple benefit dependency and low educational attainment. New Wortley lies close to the city centre and has considerable potential as a gateway point in and out of the city, and it is recognised that the regeneration of New Wortley will have a strategic impact on and be an economic driver for the whole of West Leeds.
- 2.18 It is crucial that a safer, more attractive neighbourhood is developed to improve the urban landscape and meet the needs of those communities resident in the New Wortley area.
- 2.19 In the middle of New Wortley is a cleared site, Holdforth Place, which was in a poor condition. Funding from the NRF budget was used to clear and tidy this site, and grass it.
- 2.20 The NRF project commissioned a computer generated walk through of New Wortley to assist with the consultation on the options for the Area Action Plan. This enabled local people to see a 3d visual indication of how the three options for minor, moderate and major intervention may look.
- 2.21 The Area Regeneration Team has worked with West North West Leeds Homes during 2007/8 to prepare a delivery option for regeneration of the New Wortley area in conjunction with the Decent Homes Programme. An area for potential demolition was identified, based on the moderate option for the AAP which emerged as the preferred option. It is clear from initial valuations undertaken that this original scheme requires further financial appraisal and a number of other smaller scale options are being investigated.
- 2.22 A full financial appraisal is required to demonstrate how relocation and demolition costs can be recouped in order for West North West Homes to make a decision on the way forward. Further public consultation has recently taken place as part of the statutory 6 week

consultation on the Area Action Plan. Feedback from this consultation process indicates that strong objections were raised to the proposed demolition of houses, other than the T blocks. Therefore the proposals for New Wortley are now being revised in the light of this feedback.

- 2.23 Adjacent to New Wortley is a large site owned by National Grid, currently leased to Centrica. Discussions with Centrica and National Grid indicate that although National Grid may be willing to dispose of the site, no hard decisions have been made, and it could be some years before the site could be released for redevelopment. The plans for New Wortley will not therefore include the site at this stage, but will take cognisance of the possibility that development may be possible on the Centrica Site in the long term.
- 2.24 In parallel to the AAP process, consideration is being given to how a scheme at New Wortley would be delivered, and to inform these considerations, discussions have been held with a number of interested developers

### **Business and Enterprise/LEGI Catalyst bid**

- 2.25 Currently there is both demand and support for LEGI activity in west Leeds. In February 2007 over 90 businesses attended an event to inform them of the LEGI programme and the majority supported the development of an Enterprise Centre in West Leeds. Bramley and Rodley Community Action (BARCA) Development Trust have expanded their existing services to support the growth of local enterprise work throughout West and North West Leeds.
- 2.26 During 2007, Community Engine was commissioned to undertake feasibility work on establishing a catalyst centre in West Leeds. The Camberwell Project was then commissioned to write the bid to the LEGI board to secure funding for a catalyst centre.
- 2.27 BARCA Leeds has commissioned Civic Regeneration to undertake a LEGI business plan funded through LEGI and this NRF project. In the short term BARCA has secured finance for a Catalyst Centre based on Stanningley Road at the CUBIC centre. This will offer managed workspace for start up businesses until the longer term goal to open a new build catalyst centre for West Leeds is achieved. Options for this longer term centre are currently being investigated – including sites at Branch Road, Stanningley Road, Wortley High School and the West Leeds Family Learning Centre
- 2.28 A business event was held at Armley One Stop Centre on January 22, 2008 which was organised in partnership with Leeds Ahead. The aim of the evening was to consult with businesses and share with them the progress made to date on the West Leeds Regeneration Plans.
- 2.29 The evening was promoted as a celebration of the progress made on the development plans in the area. Sponsorship for the evening came from Elite Forwarders, Premier Farnells, Boots, TESCO, HSBC, Gladedales and the Thinking agency. Total sponsorship amounted to £1,230.00 part of which contributed to the cost of the event, with the remainder being held for the next event which will take place in June 08.
- 2.30 The evening was a success, 68 business people attended (10 % response rate to invitation); the majority were the local businesses on Town Street, which was the priority group. The informal setting coupled with LCC officers, Leeds Ahead staff and the local police inspector enabled businesses to discuss their views on an individual basis. More importantly we were able to emphasise the vital role that small business can play in making the regeneration plans work.
- 2.31 An evaluation of the event was held with Leeds Ahead staff where the comments and views of the businesses were discussed. It is apparent that the vast majority of the businesses are concerned about their future and that their trading has declined in the last three years. Some felt that the high cost of business rates were now disproportionate to the area. Despite this, there is an air of optimism and a definite desire from them to remain in business and support

the area.

- 2.32 Following the event, a number of recommendations were made on the need for the creation of a .5 post for a Town Centre Manager who would act as the conduit between the business community, the council and the local police.
- 2.33 Leeds Ahead have also been working with organisations involved in the rehabilitation of offenders, to develop a 'pilot project' with Leeds businesses to offer a portfolio of options for businesses from which they can select and make a commitment to support ex-offenders and sign the Employers Pledge. To launch this project Leeds Ahead organised an 'Employment and Training Fair' on 12<sup>th</sup> March 2008, which was funded through this NRF budget. HMP Leeds, Manchester College and Job Centre Plus helped with the logistics of organising clearance for all the employers and training providers as well as making all the necessary internal arrangements required to allow all inmates to be able to attend.
- 2.34 31 Employers and Training Providers attended and had a stand in the prison, and all the inmates were given the opportunity to attend if they wished. On the day 112 inmates attended. They were able to meet and talk to Employers and Training providers about their individual circumstances and what their aspirations were on release and what support arrangements they needed.
- 2.35 Within two weeks of the Employment and Training Providers Fair, a person released from prison secured employment with 'Pegasus'. To date five inmates have now secured employment through the Employment and Training Fair, which according to The Area Resettlement Manager represents a saving of £500,000 to the taxpayer.

### **Armley Mills**

- 2.36 Armley Mills – a number of preparatory pieces of work have been commissioned by this NRF project to prepare a case for the regeneration of Armley Mills. A feasibility study has been undertaken by Jacobs, and Lambert Smith Hampton has undertaken valuation work on these options. An assessment of the museum collections is complete; the key tasks for the assessment were to:
- establish a footprint for the reserve collections, including breakdown of shelved and larger items
  - Assist Curatorial and Site Management Teams in report preparation (to include potential collections for rationalisation, key objects and special collections, items grant funded, loans etc.)
  - Assist Curatorial and Site Management Teams in establishing the size and specification of space required for new storage
- 2.37 The findings of this work will feed into the establishment of a timetable, timescale and resource requirements for rationalisation programme, including man hours.
- 2.38 The next steps are to use the findings of the studies and the valuation work to prepare realistic options for the museum and brief lead members on the proposals.
- 2.39 Adjoining Armley Mills is Dunkirk Hill. This is a large greenspace, on a hillside, that is currently underused and has a reputation for attracting anti-social behaviour mainly due to lack of surveillance. The Strategic Design Unit have prepared proposals for a low density eco-housing project on a small area of the hill that will have minimal impact on the environment but will bring improved security through offering natural surveillance to the remainder of the site.
- 2.40 Discussions have also been held with the environment agency about carrying out improvements to the waterfront (river and canal) in the vicinity of Armley Mills. The Environment agency have agreed to take the lead in the preparation of an action plan for this area in conjunction with the council and other key stakeholders including the Rivers Agency and Yorkshire Water.

### **Connectivity**

- 2.41 The West Leeds Gateway area lies close to the city centre. However, the Armley gyratory, plus the railway lines present major barriers for accessing the city centre. Cycling and walking routes do exist but are not pleasant. The regeneration team is working with officers from Transport Policy to consider how these routes can be improved to offer safe and attractive walks and cycle ways to make the city centre more accessible from the West Leeds Gateway Area. Proposals include improving the existing bridge links, extending the footbridge adjacent to the gasometer so that it lands at the New Wortley side of Wellington Road, and linking up with the green viaduct which will be improved as part of the Monkbridge Development.

### **Area Action Plan and Area Delivery Plan**

- 2.42 A draft issues and options paper based on the recommendations of the Atkins study has been prepared by the development department. Public consultation which took place in autumn 2006 indicated that the preferred option for regeneration is a moderate approach. This preferred option together with the sustainability appraisal has now been worked up in detail and was subject to a further six week public consultation which concluded on April 8<sup>th</sup> 2008.
- 2.43 A key task for the regeneration team has been the production of a delivery appraisal for key projects in the West Leeds Gateway which supports the Area Action Plan. The preparation of this document has included the purchase of staff time from the City Development Department through the NRF budget. A final draft of this document is available.

### **Future work programme for the Gateway**

- 2.44 A forward plan for the West Leeds Gateway is included in the delivery appraisal. Further discussion is required between the Area Manager and Regeneration Manager to confirm the programme and assign roles and responsibilities under the new Regeneration Restructure. There are however a number of key physical development projects (New Wortley, Living Word/Mistress Lane/Branch Road, and Armley Mills) which clearly require significant input from the City Office Regeneration Team. Michelle Anderson will be leading on this work within the new City Office team
- 2.45 The two year NRF project has been invaluable in enabling a number of commissioned pieces of work to be undertaken in accordance with the work programme for the West Leeds Gateway.

## **3.0 Other projects**

- 3.01 Wyther Community Centre was finally demolished in May 2008. The former users the Twilight Twirlers are negotiating the use of access to Hollybush school. The issue of the closure and demolition of the centre was referred to Scrutiny Board in May
- 3.02 The Participatory Budgeting pilot is underway in the Broadleas Estate in Bramley. A video of the meeting where the choice of the programmes was made by local people is available for member viewing. A total of five proposals were supported, using all the £15,000 allocated by the Narrowing the Gap Board.
- 3.03 The Wyther LAMP has seen the successful approval of a 12 months funded warden's post through the ALMO, matching the funding provided from Area Committee. The PCT have agreed to provide £40,000 funding for a worker to support the development of health initiatives.
- 3.04 The Bramley Pump and railings has been fully renovated, funded through Area Committee Wellbeing Fund There will be an opening event organized by the Bramley History Society in the future. On a separate issue, the new Children's Centre at New Wortley is due to open on 7 July.

- 3.05 Leeds Bradford Corridor programme are to appoint a senior project manager in the immediate future to lead on the development of the programme linking the two cities. A full report will be brought back to Inner West Committee in September
- 3.06 The Inner West Area Committee agreed to fund £30,000 to support the A2E worklessness programme in west Leeds. This funding will be used by Jobs and Skills to employ a half-time worker to improve and increase the quality of work placements offered by employers. It is considered that the quality of these placements is crucial to unemployed people accessing meaningful work experience from which they can secure sustainable employment.. These placements are particularly valuable to clients with mental health issues who claim incapacity benefit of which it has been shown there is a considerable number in west Leeds. This is in contrast to lone parent and Neet (not in education, employment or training) clients of which there are less. The funding will be used to support the work being undertaken with the partners running the A2E programme in West and north West Leeds to help develop the work on incapacity benefit claimants

#### **4.00 Implications for Council Policy and Governance**

- 4.01 All the projects listed in this report will contribute substantially to the themes of the Leeds Strategic Plan, and the Vision for Leeds 2004-2020.
- 4.02 The West Leeds Gateway, the Wyther LAMP and the Broadleas Participatory Budgeting Scheme will focus on regenerating areas of greatest need, to attract private investment into neighbourhoods, celebrate and enhance the distinctiveness of district centres such as Armley, reduce the amount of unpopular housing and replace it with modern housing that is better suited to peoples future needs, and involve local people in planning the future of West Leeds.

#### **5.00 Legal and Resource Implications**

- 5.01 The NRF budget funded a temporary two year project which ended on March 08. The new regeneration teams formed under the restructure will take over responsibility for regeneration in the West Leeds Gateway area. The two staff seconded to the team are continuing in post until posts are recruited to under the restructure.
- 5.02 The financial and resource implications to implement the West Leeds Gateway Regeneration Plan will depend in part on the procurement options recommended, but it is currently envisaged that at least part of these costs would eventually be recoverable as part of the partner selection process.

#### **6.00 Recommendations**

That members note progress on and confirm their continued support for the projects outlined in the report.

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Originator: Rebecca M Boon

Tel: 395 1970

**Report of the West North West Leeds Area Manager**

**Report to: Inner West Area Committee**

**Date: 26<sup>th</sup> June 2008**

**Subject: Inner West Area Delivery Plan 2008/9 – 2010/11**

**Electoral Wards Affected:**

**Armley  
Bramley and Stanningley**

Ward Members consulted  
(Referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

Delegated Executive  
Function not available for  
Call In Details set out in the  
report

**Executive Summary**

The report informs Members of the proposed content and format of the Area Delivery Plan (ADP) for 2008/9 – 2010/11. The report provides detail of how the ADP will link with the Leeds Strategic Plan (LSP).

Members are asked to approve the draft plan.

**1.0 Purpose Of This Report**

1.1 The report seeks to inform Members of the proposed content and format of the Area Delivery Plan (ADP) for 2008/9-2010/11. (See Appendix A and B). The report provides an overview of how the ADP will link with the Leeds Strategic Plan. Members are asked to comment upon and approve the contents of the draft plan.

**2.0 Background Information**

2.1 The 'Corporate Planning Framework – A One Council Approach' September 2007 states that ADPs would set out how an area contributes to achieving strategic outcomes and improvement priorities set out in the Leeds Strategic Plan and the Thematic Priority Plans.

### 3.0 Main Issues

3.1 A report to Executive Board on 4<sup>th</sup> July 2007 proposed the merger of the new Local Area Agreement and the Council's Corporate Plan into a single document called the 'Leeds Strategic Plan' (LSP) to cover the period 2008-11. The role of the ADP will be strengthened and feed into the LSP.

3.2 It is proposed that the ADP for 2008/9 – 2010/11 will be developed following the headings contained within the Vision for Leeds (which all have specific implications for equality and diversity, community cohesion and narrowing the gap) and will be a local expression of the city's commitment to the Local Area Agreement and partnership working. The themes of the ADP are:

- Culture
- Stronger Communities
- Enterprise and Economy
- Transport
- Environment
- Health and Wellbeing
- Thriving Neighbourhoods
- Learning and Young People.

3.3 Leeds has chosen 35 national indicators out of a possible 198 as key issues for the Authority.

### 4.0 Progress to date

4.1 Members agreed at the February and April 2008 Area Committees to endorse the principle of utilising future Area Committee meetings to brief members on partnership working and progress with the delivery of the ADP in Inner West Leeds. The Committee identified members with an interest and the availability to act as champions for the specific themes of the plan, and to act as a 'champion' of that theme. The area committee meeting will be preceded or followed ( the details have yet to be finalised) by a presentation from each partnership group to which the public will be invited. It is hoped that through opening up the discussion to more public debate that the community will feel empowered to comment upon and support actions to be delivered by local agencies. The first presentation will be the Learning theme and presented by the Children's Locality Co-ordinator in September 2008.

4.2 Delivery of the ADP through will be supported through a partnership group who will meet for the first time on 10<sup>th</sup> July.

4.3 Themes adopted by members were as follows:

Partnership Theme	Champion	Lead Partnership Agency
Stronger Communities	Cllr Denise Atkinson	Leeds Voice
Culture	Cllr Neil Taggart	Leeds Voice

<b>Enterprise and Economy</b>	Cllr Ted Hanley	Leeds Ahead
<b>Environment</b>	Cllr Neil Taggart	Environment Action Team/West Leeds Environmental Network
<b>Health and Wellbeing</b>	Cllr Janet Harper	Primary Care Trust and Adult Services LCC
<b>Thriving Places</b>	Cllr Jim McKenna	Police, Safer Leeds
<b>Learning and Young People</b>	Cllr Alison Lowe	Children Leeds West
<b>Transport</b>	Cllrs Harper and McKenna	Leeds Bradford Corridor group

4.2 In addition to Member Consultation taking place to define local improvement priorities, consultation has taken place with stakeholders and local communities (“What’s the Big Idea”), which sought their ideas and thoughts on the issues facing Inner West Leeds and specific communities/neighbourhoods within it.

4.3 From these events, a wealth of information has been collected, which requires analysis in order to determine, what information is relevant for inclusion in the ADP, and which information needs to be passed onto partner agencies.

4.4 Since the last area Committee the area management team have met with local service providers to gain their input in delivering against the key issues as raised by local people and also in response to the key local improvement priorities.

4.5 Following endorsement of the final action plan by ward members a summary document will be published which will be sent out to stakeholders and interested members of the public.

## **5.0 Implications For Council Policy and Governance**

5.1 Members have been full consulted and involved in the process of collecting information regarding the Area Delivery Plan.

5.2 The Area Management Team and its partners will be responsible for driving forward the delivery of the Area Delivery Plan.

## **5.0 Legal and Resource Implications**

5.1 There are no specific legal implications, however resource implications will be accommodated by the Well-being Budget and the Area Management Team and its partners.

## **6.0 Conclusions**

6.1 The new planning framework within which the ADP sits, will provide a more coherent and effective planning process. In turn, the role of the ADP will be strengthened as a tool to steer actions in the Inner West area over the period 2008/9 – 2010/2011.

## **7.0 Recommendations**

- 7.1 The Area Committee is asked to comment upon and agree the contents of the draft Area Delivery Plan.

# Inner West Area Committee

<b>Armley</b>	<b>Bramley &amp; Stanningley</b>
Cllr Harper Cllr Lowe Cllr McKenna	Cllr Atkinson Cllr Hanley Cllr Taggart

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## **1. Foreword**

Welcome to the Inner West Area Delivery Plan which covers the period 2008 – 2011. Inside you will find the outcomes and priorities agreed with our partners to help deliver local and citywide aspirations. This year marks a much closer linkage between local and citywide planning with the Area Delivery Plan effectively being the local interpretation of the Leeds Strategic Plan. Rest assured that our focus will remain on how we can best improve local services and conditions in West Leeds but we should not ignore our contribution to the success of Leeds as a whole. Armley and Bramley are vibrant communities with many success stories and thriving small business history. We aim to give further support to local people to build on that success and ensure improvements in conditions for all communities in our area by seeking to further narrow the gap between our more disadvantaged areas and the rest. What is good for Armley and Bramley is good for the city of Leeds and I hope to count on your support in bringing our aspirations into effect and making a real difference.

## **2. Introduction**

Leeds City Council has a decentralised structure of decision making to provide local services which respond to local needs. There are three wedges covering the city, each comprising a number of council wards making up 10 area committees. The Inner West Area Committee consists of the electoral wards of Armley and Bramley & Stanningley.

Committee membership consists of the six ward members for the Inner West area plus co-optees from Armley and Bramley forums. It is supported by the West North West Area Management Team which also supports the work of Outer West, Outer North West and Inner North West Area Committees.

Each area committee has prepared a three year area delivery plan setting out key actions aimed at meeting local and city wide targets linked to the Leeds Strategic Plan covering the period 2008-2011. This plan provides a profile of the Inner West area, giving details of achievements during 2007/8 and flagging up key priority areas as the focus of future work by Area Management, the Area Committee and their partner organisations. The action table is attached as Appendix A.

This plan also builds on the outcomes of consultation events with local residents in Armley and Bramley and with voluntary, community and faith sector organisations held in January 2008, as well as on the results of the Leeds Residents Survey 2007 pertaining to Inner West Leeds.

A dedicated West Leeds Area Management team, based at Pudsey One Stop Centre has responsibility for co-ordinating Area Management services in both the Inner and Outer West areas.

The actions will be delivered through the Council and its partners. Many of the actions will require joint work between agencies outside Leeds City Council structures, such as Leeds Primary Care Trust, West North West Homes and the North West Police Division.

### 3. Area Committee

#### 3.1 Role

Area Committees have a lot of influence; they are making sure that local priorities are taken into account in the development of major policies and strategies.

The Committee meets approximately every two months, or six times per year. The dates are published on the Council's website and in local papers. The agenda for each meeting will be produced at least one week before the meeting and will be available in local libraries and on the Leeds City Council website <http://www.leeds.gov.uk>.

The Area Committee has a monitoring role to ensure a high standard of service delivery in the local area. It can influence the Council's policies and strategies, and provide local views to inform the Council's business planning and setting of service standards. It works closely with other agencies and with local communities to deliver against these priorities. In addition the area committee has a number of responsibility areas or functions granted through Leeds City Council Executive Board which have been steadily expanded over the last few years.

#### 3.2 Area Function Schedules

Function	Summary
Area Well Being Budgets	An annual capital and revenue allocation to each Committee to support local priorities.
Community Engagement	A local community engagement plan with some minimum requirements will be put in place and an annual report to each Committee and Executive Board on progress and future proposals will be made.
Community Centres	Responsibility for a portfolio of community centres now vested with Regeneration Service within Inner West. This covers overseeing revenue budgets, operational arrangements and the use of the centres, agreeing and implementing a schedule of charges and discounts for directly managed centres.
Community Greenspace	Area Committees will influence the development and use of community parks and be consulted about proposals for the development and use of them.
Neighbourhood Wardens	Neighbourhood Wardens deployed in specific areas which provide a local patrolling function, assistance in dealing with anti-social behaviour, co-ordination to maintain the physical

	appearance of areas and offer support to local residents with environmental and community safety issues
PCSOs, Neighbourhood Policing Teams and Multi Agency Crime and Grime Operations	This covers the deployment of PCSOs, the work of Neighbourhood Policing Teams (which are now aligned to ward and Area Committee boundaries) and multi agency crime and grime initiatives to tackle local priorities and hot spots.
CCTV	This covers fixed cameras across the area and CCTV operators who are employed to carry out 24/7 monitoring operations
Environmental Action Teams	This newly created service will be responsible for a range of neighbourhood related enforcement activities including noise nuisance, waste in gardens, overgrown vegetation, littering, placards, A-boards, graffiti, waste from domestic and commercial bins, drainage, pest control. The teams will carry out the enforcement and preventative work, rather than the litter picking, waste collection role which is done by other staff.
Street Cleansing	This covers teams of staff and specialist equipment to provide mechanical sweeping of adopted carriageways and footpaths, manual litter picking and litter bin emptying.
Highways Maintenance	This covers the annual and forward programme of planned maintenance on local roads, traffic management schemes and minor maintenance schemes to keep highways safe. The function schedule retains current arrangements whereby ward members are consulted on and informed about the progress of schemes in their ward.
Grounds Maintenance	This covers various elements of maintenance work including grass cutting, shrub and rose bed maintenance and hedge maintenance. .
Local Children and Young People Plans	Development and review of local area (wedge) Children and Young People's Plans (CYPP), as an integral part of the area delivery plan, which will identify and drive local priorities, and inform and influence the citywide Children and Young People's Plan. Area Committees will continue to take part in the development and review of the local plan thereby influencing the strategic direction of the plan in relation to the 5 Every Child Matters outcomes and local need.
Health and Well Being	Improving health and tackling health inequalities by ensuring coordinated and focused activity across Council services and with key partners such as the Leeds PCT.
Area Based Regeneration Schemes and Town and	Area Committees will have responsibility for formal consultation and monitoring of area based regeneration schemes and town and district centre projects.



District Centre Projects	
Neighbourhood Management Co-ordination	This covers the identification of priority neighbourhoods across Leeds that require more intensive resources to drive service improvements and better local outcomes. This includes improving the co-ordination of key services across the council and local partners and piloting new ways of working.
Conservation Area Reviews	This covers an initial programme of reviews in designated conservation areas as agreed by the area committee.
Advertising on Lampposts	Whilst a citywide function there will be a link to Area Committees with them having share of revenue generated from any local advertising on lampposts in their area.

The Area Committee will maintain an overview of the above services in their area and receive regular information about it. The Authority to exercise these functions will continue to be held concurrently by the Executive Board, Area Committees and relevant Directors/Chief Officers (within their scheme of delegated authority). Any proposed changes to resources relating to these functions would need to be made in consultation with the relevant service Director/Chief Officer(s) and with the agreement of the Area Committee and Executive Board where appropriate.

Like all Council bodies the Area Committee is accountable to the Executive Board and will be subject to scrutiny by the Council's Scrutiny Boards. The Area Delivery Plan requires agreement by the Executive Board, which will monitor the performance of the Area Committee.

#### **4. Area Management**

West North West Area Management is the key delivery arm of Inner West Area Committees. The mission statement of the Area Management Team is to

- Provide a service focused on local priorities, improving services and involving communities with effective monitoring of equality issues in place.
- Work with ward members to help deliver the Leeds Strategic Plan through implementation of the Area Delivery Plan and its local actions.
- Co-ordinate local service delivery and narrow the gap between the poorest communities and the rest.
- To put in place delivery arrangements to achieve measurable improvements in neighbourhoods.
- To target and manage resources to meet identified needs.
- To develop and promote community cohesion and engagement to encourage our communities to become more harmonious.

Throughout these aims we will seek to base our actions on evidence and good practice about what works.

## **5. Funding**

The Inner West Area Committee has an area budget allocation for 2008/9 of:

Capital	£ 72,600
Revenue Priorities Budget Allocation	150,440

This allocation will be topped up with any carry forward from 2007/8.

The Well-Being Fund is used to finance projects which meet the objectives of the Area Delivery Plan. Area Management are working with other services within the Council, with partner agencies and with local communities to take a strategic approach to using the Well-Being Fund which ensures best use of the funding.

A small grants fund will operate where local groups will be able to apply for grants up to £500 / £1000 to deliver projects which build local capacity and are relevant to delivering the key priorities for the Inner West area. Area Management can also provide skips for local community groups involved in clean ups.

Appendix B lists those projects funded from the Well-Being Fund in 2007/8.

## **6. Area Profile**

### **6.1 Population**

Inner West Leeds has 47,456 residents living in 21,577 households, 7.7% of whom are from BME communities.

### **6.2 The Indices of Deprivation 2007**

The Index of Multiple Deprivation 2007 was published in December 2007. It updated the previous survey undertaken in 2004 and therefore allows a direct comparison to see how neighbourhoods are progressing, and to measure the success of measures to tackle health poverty and improvement of services. The seven "domain" statistics measured are as follows:

- Income deprivation
- Employment deprivation
- Health deprivation and disability
- Education, Skills and Training deprivation
- Barriers to Housing and Services
- Living Environment Deprivation
- Crime

In addition, there are two supplementary indices that measure Income Deprivation Affecting Children and Income Deprivation Affecting Older People.

### 6.3 Analysis

Overall the analysis of data shows that Inner West Leeds has improved markedly in terms of levels of deprivation between 2004 and 2007, reflecting the overall trends citywide. A total of 12 neighbourhoods in Inner West have improved and only four declined over the three year period indicating a clear narrowing of the gap between the most deprived areas and the rest.

The neighbourhoods that have improved most in 2007 compared to 2004 are the Aviaries in Armley and the Fairfields in Bramley. Other neighbourhoods showing marked improvements were the Broadleas in Bramley and Lower Wythers, the Edinburghs, Raynviles, and Gilpins in Armley. The Fairfield neighbourhood is worth highlighting here – it has improved markedly and moved out of the bottom 3% - 832 places from 3% to 5%, reflecting the success of all the joint partnership working there. Of the four other Neighbourhood Management (LAMP) areas Broadleas is the second best improvement by 735 places. The other two LAMP areas had shown smaller improvements, New Wortley by 25 places, Upper Wyther by 23 places. For those neighbourhoods that have declined Moorside in Bramley has been the most notable - by 819 places

**Table 1: Improvements of neighbourhoods in Inner West 2003-7**

Area	Ward	Improvement (places)
Aviaries	Armley	1041
Fairfields	Bramley	832
Broadleas	Bramley	735
Lower Wythers	Armley	676
Edinburghs	Armley	544
Raynviles	Armley	331
Gilpins	Armley	324
Astons	Armley	222
Landseers	Bramley	107
New Wortley	Armley	25
Upper Wythers	Armley	23
Nansens	Bramley	9

**Table 2 Decline of neighbourhoods in Inner West 2003-7**

Area	Ward	Decline (places)
Cedars and Athlones	Armley	-6
Mistress Lane	Armley	-55
New Scarborough	Bramley	-111
Moorside	Bramley	-819

## 6.4 Priority areas

The areas now in most need of attention (by rank order) are New Wortley, Fairfield, Upper Wyther and the Gilpins - these are all still in the worst 5% of deprived neighbourhoods nationally. These need to continue to be target regeneration and neighbourhood management areas in Inner West over the next three years.

**Table 3: Overall ranking of neighbourhoods in Inner West (2007 data)**

National Rank	Band	Neighbourhood	Ward
1088	5%	New Wortley	Armley
1249	5%	Fairfields	Bramley
1328	5%	Upper Wythers	Armley
1495	5%	Gilpins	Armley

Inner West area contains Leeds's most deprived neighbourhood in respect of Health Deprivation & Disability "domain" (the SOA containing Leeds Prison - Hall Lane /Armley Grove Place). The most notable "domain" improvement in Inner West is the living environment domain which has seen the number of SOAs ranked in the most deprived 20% on the national scale fall from 23 in 2004 to 19 in 2007. Inner West has scored well on improvements in employment, income, health/disability and barriers to housing data, and less well on crime and skills.

It should be borne in mind that some of the statistics in the IoD series are not completely up to date and hence do not reflect more recent changes.

## 7.0 Key achievements in 2007/8

The last year showed a marked increase in the range of partnership work building on the strengths of area management and utilising Area Committee Well Being funds appropriately to make a difference in the local area. Highlights included:

- 3 highly successful Operation Champions on Broadleas, Fairfields / Summerfields and the Wythers / Raynviles estates. Apart from the usual Police operations, community clean-ups, enforcement actions, security measures works there was much closer work with local schools. They were able to get support in promoting community / personal safety and tackling anti-social behaviour. Improved links between neighbourhood wardens, wider partners and the Neighbourhood Community Policing have developed further through tasking team meetings ensuring that hot spot areas were effectively targeted. There have been marked reductions in crime levels across the area and the Area Committee has supported initiatives such as supplying headcams for police officers to record crime as it happens, schemes challenging domestic violence, ginnel closures and diversionary activity programmes by BARCA and the Youth Service.
- Partnership work, with the local community at the forefront, ensured effective delivery of European and Safer Stronger Communities funded projects at New Wortley and Fairfield community centres where successful café and gardening projects flourish alongside a range of community organised events. Support of partner organisations has been vital in this work and work continues to ensure a sustainable future for our local centres.

- Increased youth provision through Area Committee funding support for mobile youth bus provision, support to holiday sports development activities, new multi-use games areas and wide-ranging support through large and small grants for youth activities in the patch. Progress was also made in working with partners to agree local children and young people priorities and establish better working practices / training in relation to Common Assessment Framework systems.
- Key progress made in regeneration schemes with a successful bid for £10.8 million under the Northern Housing Challenge fund to support new build in Fairfield estate and further developments in the Leeds Bradford Corridor work that led to approval for a jointly funded post to be appointed to take work further. Further work in the West Leeds Gateway on sites like Mistress Lane, feasibility studies of Armley Mills and the development of Armley Town and District centre plans have developed the overall scheme. Added to the successful Townscape Heritage Initiative bid and the work on delivering a new leisure centre in Armley this gives a flavour of the huge strides made in the last year in targeted regeneration work in disadvantaged areas.

## **8.0 Partnership working to achieve targets**

The action table attached at appendix 1 includes all planned actions by Area Management and partners under the Local Area Agreement agreed headings which were based on the original Vision for Leeds themes.

In order to achieve local and citywide targets we need to work effectively with partners to maximise use of available resources and reduce duplication of effort. Our work with partners will be fed back to the Area Committee by regular reports and through the efforts of an officer co-ordination group made up of representatives of key agencies in the area. Priority areas include;

### **8.1 Housing and Regeneration**

This role is largely delivered through Area Management and the regeneration team with support from Development, Strategic Landlord and the West North West ALMO. The aspiration is to bring about improved quality of life through mixed neighbourhoods offering good housing options and better access to services. Restructuring has taken place in both West North West ALMO and Leeds City Council Regeneration Service aimed at maximising use of available resource to work towards:

- Improvements to key town centres through work such as the Town and District Centre scheme and the Town Heritage Initiative aiming to bring about infrastructure improvements to Armley Town Centre
- Regeneration of disadvantaged areas through physical improvements funded by ALMO area panels and Area Committee Well Being funding.
- Broader based regeneration through targeted work in the West Leeds Gateway area and Leeds / Bradford corridor work.

### **8.2 Health and Well-Being**

The Primary Care Trust is finalising its structure in the move towards one trust for the city. It is still keen to ensure that locality arrangements are in place with appointments to be made to this role in the near future. Their key Public Health target is to focus on the “worst 10%” priority neighbourhoods with their main strategies in the coming year aimed at:

- Promoting health
- Tackling priority groups and neighbourhoods
- Improving urgent and planned care.

Key areas for linkage to Area Committee priorities would therefore be around the joint focus on disadvantaged areas and perhaps a shared focus on priority groups such as learning disability, child poverty, vulnerable older people, BME communities, physical disability. This would also allow a focus on quality of primary care in disadvantaged neighbourhoods

### **8.3 Children and Young People**

Each of the Children Leeds Locality Co-ordinators is undertaking a prioritisation exercise on the area based Children and Young People Plans. Area Delivery Plan priorities tie in to these and the top priorities which in West Leeds are:

- Emotional well-being
- Safeguarding young people
- Parenting support
- Progress at secondary school level
- Positive opportunities for young people

Linkage to the Area Committee is therefore tied into creating additional opportunities for young people including better integration of youth and play provision and work with the 8-13 age range, parenting support through schemes such as Signpost or other such provision and work in support of alternative curriculum work supporting improvements in attainment at secondary level.

### **8.4 Environment**

Following a restructure of Environmental Health a key link will be with the Environmental Action Team for the wedge. In addition the relevant streetscene and parks and countryside staff will be engaged. Key priorities will be to ensure a cleaner, greener and more attractive city through effective environmental management. This will entail jointly tackling problem sites or “hot spots” within local neighbourhoods. We also need to improve the quality and sustainability of the natural and built environment through work to improve parks and greenspaces. Key linkages to the Area Committee are;

- Environmental enforcement
- Private sector housing improvement / work with private sector landlords / registration of HMOs.
- Joint work within priority areas

## **8.5 Community Safety**

Key links here are with our own Community safety Co-ordinator and the North West Police Division with their relatively newly established neighbourhood Policing Teams. Work will clearly continue in support of the five Safer Leeds Partnership outcomes which are:

- Creating safer environments by tackling crime
- Improving lives by reducing harm caused by substance abuse
- Supporting victims
- Reducing offending
- Improving community confidence

Within these priorities there are clear local links with the Area Committee in terms of effective neighbourhood management tasking, supporting projects aimed at tackling domestic violence / hate crime, support for work tackling anti-social behaviour and delivery of Operation Champion initiatives in target areas.

## **8.6 Jobs and Enterprise**

The main strategic outcome here would be to bring about increased economic activity through targeted support to reduce worklessness and poverty. Leeds Ahead will be co-ordinating this element of partnership work and will involve Jobs and Skills and Job Centre Plus who both have plans to reduce worklessness focusing upon the most deprived areas. The Area Committee has worked closely with Leeds Ahead over the last year and funded specific work in this area.

## **9.0 Community Engagement and Cohesion**

### **9.1 Local Consultation**

Area Committees give local people the opportunity to have more influence on how services are delivered in the area and are welcome to attend area committee meetings.

There are two ward based forums in the Inner West Area, Armley which meets monthly and Bramley and Stanningley which meets every two months. The primary function of these is to consult widely in the community on particular issues or areas and provide the opportunity for all members of the community to be heard. They are not formally constituted bodies of the Council and they have no decision making powers but also give councillors an opportunity to meet with local residents and hear views / concerns..

The Area Committee works closely with these two forums and representatives from the forums sit on the Area Committee as co-optees.

In addition the Area Committee takes account of other local or issue based forums and residents groups in the area.

### **9.2 Events Held**

Local consultation is carried out on specific issues. Earlier this year “**What’s the Big Idea** “ events were held within the community. A wide range of agency representatives attended a further event and were likewise asked to flag up key issues in the area. The main areas of concerns raised were:

- The need for more youth activity / facilities such as skateboard parks/,playgrounds, internet café and youth shelter
- Better use of greenspace for community events and improvements to greenspace areas
- Traffic calming measures / controls
- Work to tackle youth nuisance and anti-social behaviour
- Improvements needed to health care including extended GP hours / NHS dentist issues
- Improved transport infrastructure needed
- Debt counselling / citizens advice support is limited
- Town centres like Bramley badly need a facelift if to be a focal point for the community

A **Participatory Budgeting** pilot project was carried out on Broadleas estate. Here local people developed their own ideas on how to spend a pot of money allocated to the estate and decided which projects should be funded. The actual projects are under development now but evaluation of the project suggests it is a model that could be repeated elsewhere in the area and further work is planned.

Summer / Autumn 2007 consultation took place on proposals for a conservation area for Armley and a Townscape heritage Initiative (THI) focused on Town Street and Branch Road. The THI is a lottery funded initiative able to provide grants for restoration and repair work to properties of heritage and historic interest. Response was very positive with debate about boundaries of the conservation area. The agreed conservation area was adopted in October 2007 and we were subsequently advised of the success of our bid for £1.1 million.

Autumn 2007 brought consultation on greenspaces in Armley, exhibiting plans prepared by Armley Common Right Trust and the Council. Plans for Armley Moor, Moor Top and Hill Top were well received with comments on the need to retain a consistent theme of heritage style seating across all areas, the need for more consultation on facilities and the desire to see the Moor used for more events such as farmers` markets etc.

During the last year there has also been consultation with local businesses. This included a seminar in march 2007 agreeing a strategy for delivery of skills and employment related services for West Leeds residents. A further celebration of success event was organised in conjunction with Leeds Ahead where businesses were consulted on the West Leeds regeneration plans and were able to raise concerns about crime and shop front improvements.

As one of its last acts prior to dissolution the West Leeds District Partnership, in conjunction with West Leeds Children and Young People services, held a Young People Awards event. 28 young people received awards against the Every Child Matters outcomes for acts of bravery, voluntary community action and achievement in the face of adversity. Youth Service accreditation awards were also issued and



young people were consulted about attitudes towards crime and anti-social behaviour through interactive sessions.

### **9.3 City-wide Consultation**

The Leeds Annual Residents survey (2007) aimed to measure satisfaction levels with various council services. Residents were also asked where improvements were needed and looking at the West Leeds respondents these were:

- More activities for teenagers
- More work on reducing anti-social behaviour
- Road and pavement repairs
- Reduction in crime

Whilst these were the key concerns it is worth noting that complaints about anti-social behaviour had fallen from 38% in 2005 to 235 in 2007. The proportion of complaints about roads and pavements had also dropped from 45% to 215 in the same period. Respondents from West Leeds were more likely to say that road pavement repairs, crime, traffic congestion and anti-social behaviour had got better than did the city as a whole. Respondents in west were also much less likely to have selected the lack of clean neighbourhoods as an issue in the 2007 survey ( this featured in the top 5 concerns in 2005). This result reflects the improved level of service provision in West Leeds in tackling crime, community safety, road and neighbourhood improvements over the last two years.

### **9.4 Community Cohesion**

Community cohesion is a key element of the Area Committee / Area Managements work. Much of the support work carried out at a forum level or within local community centres is aimed at creating harmonious communities where people can come together in a spirit of cooperation to improve their area. Apart from regular consultation events Inner West has developed projects celebrating the diversity that exists within our wider community and a range of faith and voluntary organisations are encouraged to take part in these. These range from celebration days held in conjunction with key partners to the higher profile fun days and the incredibly successful; I Love West Leeds event which goes from strength to strength. The Area Management plans implemented in our key target areas help to engage residents with service providers and activities such as Operation Champion, the small grants scheme and the community skip schemes operated by the Area Committee serve to support local groups with the same ambition to improve their neighbourhoods.

### **9.5 Community Centres**

Area Management have continued to work in support of community centres in West Leeds, working closely with Civic Buildings to ensure smooth booking operations and repairs within a limited budget. Key successes continue to be the partnership work undertaken at Fairfield and New Wortley Community Centres where community cafes, gardening schemes and broad ranges of classes and groups continue to

flourish. There is even a pharmacy attached to New Wortley Community Centre now with rental income being set aside to support community centre developments. In addition support has been given to the re-establishment of Moorside Community Centre and assistance given to the transfer from the Youth Service of Strawberry Lane Community Centre. This centre will soon house Jobs and Skills staff in addition to the work of Park Lane College and Armley Helping Hands which is so successful there. Following a full building survey that highlighted major maintenance issues it was decided to demolish Wyther Community Centre with assistance offered to the sole user group to relocate elsewhere in the patch. The Youth Inclusion Project (BARCA Leeds) continues to utilise the old Sandford Community Centre as a base for operations whilst also making it available for wider community events when needed.

#### **10. Monitoring the actions**

The establishment of the Local Area Agreement linked to Area Delivery Plans enshrine statutory duties to cooperate, a joint commissioning approach and extended scope for scrutiny of service providers. This plan identifies our partners and responsibility for delivery and thus provides a real tool for measuring performance and progress.

Regular reports on progress will be presented to the Area Committee by Area Management staff and others based on information supplied by council service providers and partners. An officer coordination group consisting of senior management representatives will ensure that progress is made against targets / outcomes set.

Leeds Strategic Plan Theme - Culture

Theme leads: Area Management Team; Cllr Taggart

LSP Strategic Outcomes

P1 Increased participation in cultural opportunities through engaging with all our communities.

P2 Enhanced cultural opportunities through encouraging investment and development of high quality facilities of national and international significance

Actions

Improvement Priorities	National Indicators (up to 35)/Leeds Performance Indicator	Baseline	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Outcome	PROGRESS	
Enable more people to become involved in sport and culture by providing better quality and wider ranging activities and facilities.	NI 8 Adult participation in sport and active recreation	New baseline to be supported by Sport England during April 08 following production of revised guidance but + 0.25% increase each yr.	A1	Support the delivery of the I Love West Leeds Festival and Armley Fun Day in west Leeds.	Deliver 2 Community Events celebrating diversity.		Interplay Theatre Company. Learning & Leisure.	Well being Funding £24K plus Arts Council England Funding	Successful festival with increased attendance.	Q1 & 2 08/09	
			A2	Support the delivery of the summer Bands concerts.				WB £1.2K	Successful delivery of concerts with increased attendance.		
			A3	Support the delivery of 6 tea dances across inner Leeds				Armsley Tea Dance Co	Well Being Funding £ 3.5K	Successful delivery of 6 tea dances attracting a cross section of the community	
			A4	Support the delivery of Summer Sports programme in inner west wards.6				Extended School Services	Well Being Fund £5K	Successful delivery attracting young people of all ages and accessing different sports for the first time.	
	Undertake feasibility study for new facilities in Moorside/Gannors neighbourhood and raise finance.			Undertake feasibility study for new facilities in Moorside/Gannors neighbourhood and raise finance.	Increased numbers of adults accessing local facilities to take part in sport and active recreation.	Increased numbers of adults accessing local facilities to take part in sport and active recreation.	Moorside Community Association & Inner West AMT	Well Being Funding of Feasibility Study	Feasibility Study and Community Consultation. Increased no of local people accessing sporting activities.		
	Assist with the delivery of the new Armsley Leisure Centre.			Assist with the delivery of the new Armsley Leisure Centre.					Delivery of new Leisure Centre and increased attendance of local people leading to improved health and fitness.		

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**Inner West Area Committee - Area Delivery Plan 2008 - 11**

**Leeds Strategic Plan Theme - Enterprise and Economy**

**Theme leads: Jobs, Enterprise & Training Partnerships; Cllr Hanley**

**LSP Strategic Outcomes**

P1 Increased entrepreneurship and innovation through effective support to achieve the full potential of people, business and the economy

P2 Increased international competitiveness through marketing and investment in high quality infrastructure and physical assets, particularly in the city centre

**Actions**

Improvement Priorities	National Indicators (up to 35)/Leeds Performance Indicator.	Baseline	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Outcome	PROGRESS
										Q1 & 2 08/09
Reduce the number of unoccupied business premises in Armley Town Centre and support the continued regeneration of Bramley Shopping Centre. Reduce the number of businesses who relocate out of the area.			B1	Engage a Town Centre Manager to support, encourage and liaise with businesses in the area. Support Manager and Owners of Bramley Shopping Centre to develop and grow the centre.	Establish and co-ordinate business watch scheme in Armley. Develop a business plan that will ensure the sustainability of the post after the second year.	The Town Centre post is fully operational and self funded.	LCC supported by Leeds Ahead via the Town centre Manager	Well Being funding to support post in 1st year	To achieve an average occupancy rate of 80% of business properties in Armley	Q1 & 2 08/09
			B2	Establish effective business networks within the West area that will support the regeneration plans in the area.	Co-ordinate and manage business forums each year in each centre. Monitor and ensure that statutory bodies respond to business feedback.	Implement a programme of varying training, support and advice for businesses that will assist them in improving their business.	LCC supported by Leeds Ahead via the Town centre Manager	Armley businesses are actively involved in robust business networks		
			B3	Encourage businesses to become more involved in supporting community activities.	Link the local high schools to business activity in a range of creative and innovative ways that ensure businesses both support the	Engage businesses in the monitoring and implementation of LCC ADPs.	Leeds Ahead	The LEGI target high schools have received a range of support from business that has had a direct impact on school performance		



## Inner West Area Committee - Area Delivery Plan 2008 - 11

### Leeds Strategic Plan Theme - Learning

**Theme leads: District Children Leeds Partnership; Cllr Lowe**

### LSP Strategic Outcomes

P1 An enhanced workforce that will meet future challenges through fulfilling individual and economic potential and investing in learning facilities

### Actions

Improvement Priorities	National Indicators (up to 35)/ Leeds Performance Indicator	Baseline	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Outcome	PROGRESS
										Q1&2 08/09
<b>Enhance the skill level of the workforce to fulfill individual and economic potential</b>	NI 163 Proportion of population aged 19-64 for males and 19-59 for females qualified to at least Level 2 or higher.		C1	Continue to support the development of a Logistics Hub for the Leeds Bradford Corridor.			Employer Logistics consortium		Increased no of local people into employment	
<b>Improve learning outcomes for all 16 year olds, with a focus on narrowing the achievement gap</b>			C2	1. Increase the no of local employers that offer quality work.2. Provide effective and alternative provision locally. 3. Identify local barriers to learning to the external school environment to then focus on reducing a specific barrier.(eg., persistent absence) 4. Transition years - focussed support for young people, families and schools.			Establish a steering group of local employers in west leads.	Archway & A2E programme	Increased no of 16 yr olds accessing training and employment	
<b>Increase the proportion of vulnerable groups engaged in education, training or employment</b>	NI 117: 16-18 yr old who are not in education, training or employment (NEET).		C3	Develop links with local businesses to connect them to relevant agencies in order to provide a range of activities that will help to motivate and engage NEET groups.	Develop links with local businesses to connect them to BARCA and other agencies in order to provide a range of activities that will help to motivate and engage NEET groups.	Develop links with local businesses to connect them to relevant agencies in order to provide a range of activities that will help to motivate and engage NEET groups.	Leeds Ahead Archway via A2E programme	A2E funding	Number of businesses signed up to supporting NEET group	
<b>Improve participation and early learning outcomes for all children, with a</b>	DCFS Statutory Targets.		C4	Develop links with Childrens Centres to provide signposting and learning activities					Increased numbers of parents and children signposted to training and learning activities.	

Improvement Priorities	National Indicators (up to 35)/ Leeds Performance Indicator	Baseline	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Outcome	PROGRESS
										Q1&2 08/09
focus on families in deprived areas				for their children and families.						



**Inner West Leeds Area Committee - Area Delivery Plan 2008 - 11**

**Leeds Strategic Plan Theme - Transport**

**Theme leads: City Development Directorate; Cllrs Harper and McKenna**

**LSP Strategic Outcomes**

P1 Increased accessibility and connectivity through investment in high quality, integrated transport influencing others and changing behaviours

**Actions**

Improvement Priorities	National Indicators (up to 35)/Leeds performance Indicator	Baseline	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Outcome	PROGRESS
										Q1&2 08/09
Deliver and facilitate a range of transport proposals for an enhanced transport system, including cycling and walking.	NI 167 (Congestion - average journey time per mile during the morning peak). Possible MAA (possibly add 167 or 177). Increase no. of cycle trips to the city centre at peak times.	728 (2007)	D1	Develop a plan to improve traffic management of Armley District Centre	Develop a plan for encouraging cycling along canal tow path.	Deliver a Priority Lane for High Occupancy Vehicles (HOVs) from HMP Armley upto Mike's carpets.	Inner West AMT, City Development Highways		Increased no of people cycling to work. Reduction in the amount of vehicular traffic and improved travelling times for commuters.	
			D2	Deliver T&D Centre improvements, Explore the potential location for a carpark in Armley District Centre. Explore the possibility of a one way traffic system in Armley.			Highways, City Development and Inner West AMT	Improved traffic system and reduction of congestion. Improved shopping experience for local people and enhanced business opportunities for the Town and District Centre.		
			D3							

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## Inner West Area Committee - Area Delivery Plan 2008 - 11

### Leeds Strategic Plan Theme - Environment

### Theme leads: Local Tasking Partnerships; Environment Action Teams & Wardens; Cllr Taggart

#### LSP Strategic Outcomes

P1 Reduced ecological footprint through leading the response, influencing, mitigating and adapting to environmental and climate change.

P2 Cleaner, greener and more attractive city through effective environmental management and changed behaviours

#### Actions

Improvement Priorities	National Indicators (up to 35)/Leeds Performance Indicator	Baseline	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Outcome	PROGRESS
										Q1&2 08/09
Increase the amount of waste reused and recycled and reduce the amount of waste going to landfill.	NI 192 % Household Waste sent for re-use, re-cycling and composting.	27.05%	E1	Undertake education programme re composting initiative and also deliver 1 recycling initiative per ward	Roll Out of Brown Compost Bins Evaluate progress with composting initiative and success of recycling initiative	Continued Roll out Evaluate progress with composting initiative and success of recycling initiative	Street Scene Street Scene	Core Core	Reduction in amount of garden waste sent to landfill Reduction in amount of waste sent to landfill	Q1&2 08/09
				Promote car sharing scheme in inner west wards.	Evaluate progress	City Dev, Whizz Go	Core	Reduction in no of car journeys		
Undertake actions to improve our resilience to current and future climate change.	NI 188 (adapting to climate change)	Level 0 07/08	E2	Increase the uptake of vacant allotment sites in inner west.	Evaluate progress	Evaluate progress	Allotment Assocs		Increased no of residents 'growing your own produce'	
				Promote home insulation grants and schemes			Fuel Savers	Core	Reduction in no of inefficiently heated homes	
Address neighbourhood problem sites; improve cleanliness and access to and quality of green spaces.	NI 195 Improved street and environmental cleanliness.	awaiting Defra info	E5	Cast & Pride Teams to continue in inner wards. Monthly inspections of estates by ALMO & x 2 walkabouts per year.		Evaluation and audit of specific neighbourhoods.	Street Scene,	Core	Improved quality of green space	
				Enforcement via EAT of hot spot areas. To target enforcement activity where fly-tipping and envt crime are a blight on the neighbourhood. To enforce action re tidiness of bin yards.			EAT, ALMO, StreetScene	Core	Significant improvement and cleanliness of green space and private land in priority neighbourhoods.	
				Champion Events to be held 1 per LAMP area.	Champion Events to be held 1 per LAMP area		Partner Agencies	Partner Agencies	Significant improvement and cleanliness of green space and private land in priority neighbourhoods.	
	Percentage of parks and countryside sites assessed internally that meet the Green Flag Criteria	10.8% (04-05)	E8	To work towards 'Green Flag' or similar status for a park in Inner West			Parks and Countryside and Friends of Groups.		Improved quality of a park in inner west Leeds.	



**Inner West Area Committee - Area Delivery Plan 2008 - 11**

**Leeds Strategic Plan Theme - Health and Wellbeing**

**Theme leads: Health & Social Care Partnership; Cllr Harper**

**LSP Strategic Outcomes**

P1 Reduced health inequalities through the promotion of healthy life choices and improved access to services

P2 Improved quality of life through maximising the potential of vulnerable people by promoting independence, dignity and respect

P3 Enhanced safety and support for vulnerable people through preventative and protective action to minimise risks and wellbeing

**Actions**

Improvement Priorities	National Indicators (up to 35)/Leeds Performance Indicator	Baseline	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Outcome	
Reduction in the number of people who smoke.	Develop additional local indicator around narrowing the gap between most deprived 10% SOAs and rest of Leeds.		F1	Develop a no of initiatives including non-smoking days	Develop a no of initiatives including non-smoking days		Primary Care Trust	40K from PCT. Community Development Worker from BARCA-Leeds. WNWHL. Envt Hlth.	Initiatives delivered raising awareness of smoking	
			F2	To deliver community development work in the Wyther neighbourhood addressing health, education, training and employment opportunities.		To evaluate programme and determine future course of action	Primary Care Trust. BARCA-Leeds. West Area Mgmt Team. Local community		Improved health and well-being and community cohesion plus improved pride in the neighbourhood.	
			F3							
			F4	Increase the no of healthy schools in west Leeds			Primary Care Trust. Education Leads. Head Teachers of local primary and secondary schools.			Improved knowledge of healthy lifestyles for school children and their families.
			F5							
Embed a safeguarding culture for all.	Either APA dataset indicator: KIGS CH39: Children looked after per 10,000 population aged under 18 Or No. of looked after children and young people.		F6	Ensure appropriate & responsive info sharing process at cluster and wedge level.			1. Extended Services Advisor (Dave Foxton) with Communications Worker. 2. G. Hunter & Extended Schools Cluster. 3. Mary Armitage.		Targets subject to review and to new 3 yr plan 2009-12.	
			F7	Raise awareness of domestic violence with children and young people.					Re-inforcing understanding and ensuring implementation of tool kit and process and embedding it as working practice	
			F8	Clarify threshold of need for all agencies.						
Reduce premature mortality in the most deprived areas	NI 120 All-age all cause mortality rate. Narrow the Gap between most deprived 10% and the Leeds average.									

Improvement Priorities	National Indicators (up to 35)/Leeds Performance Indicator	Baseline	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Outcome
	NI 121 Mortality Rate from circulatory diseases at ages under 75 (per 100,000 population)								
	NI123 Stopping smoking Narrow the gap between 10% most deprived SOAs and erst of Leeds								
<b>Personalised Joined up support for all.</b>	Moving towards integration through roll out of Common assessment Framework. NI133 Timeliness of social Care packages following assessment (all adults)			Embed Common Assessment Framework in all appropriate services/agencies through the west wedge. To review and monitor the local impact of the roll out of Common Assessment Framework.			Integrated Process Co-Ordinator.		
<b>Improved psychological, mental health, and learning disability services for those who need it.</b>	NI 58 Emotional and Behavioural health of looked after children			Identification and promotion of appropriate family counselling services throughout the wedge.			Childrens West Partnership with Family Sub-Group. Head of Childrens Centre Services.(HOCC)		
	VSB 12 Effectiveness of children and adult mental health services			Provision of co-ordinated, appropriate parenting/family support throughout the wedge.			As Above		
	NI 139 The extent to which older people receive the support they need to live independently at home			Assist with Community facility provided to older people	Evaluate community transport service and determine impact.				Reduced numbers of older people living in isolation. Increased no of older people accessing local services and activities leading to improved health and well being.
							Armley Helping Hands	10K Well being Fund	

							PROGRESS	Q1&2 08/09										
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PROGRESS	Q1&2 08/09									
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**Inner West Area Committee - Area Delivery Plan 2008 - 11**

**Leeds Strategic Plan Theme - Thriving Communities**

**Theme leads: District Housing Partnership; JE&T Partnership, Divisional Community Safety Partnership; Cllr McKenna**

**LSP Strategic Outcomes**

- P1 Improved quality of life through mixed neighbourhoods offering good housing options and better access to services and activities
- P2 Reduced crime and fear of crime through prevention, detection, offender management and changed behaviours
- P3 Increased economic activity through targeted support to reduce worklessness and poverty

**Actions**

Improvement Priorities	National Indicators (up to 35) Leeds Performance Indicator	Baseline	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Outcome	PROGRESS
										Q1&2 08/09
Increase the number of "decent homes"	NI 158 % Decent Homes.		G1	Develop a Group Repair or Facelift Scheme for Armley	Submit bid for funding for Group Repair Facelift Scheme	Implement Face Lift Scheme	Regen Service Env't Health. West AMT	Regional Housing Bid	Improved physical improvements to a key housing area in Armley ward.	Q1&2 08/09
Increase the number of affordable homes	NI 154 Net additional homes provided. NI 155 (number of affordable homes delivered (gross)).		G2	Develop an element of affordable housing as part of the regeneration of the Fairfield estate Bramley.	Develop an element of affordable housing as part of the regeneration of the Mistress Lane development, Armley.	Develop an element of affordable housing as part of the regeneration of the New Wortley neighbourhood, Armley.	Partnership of Strategic Landlord, Firebird, WNW Homes, West AMT	Northern Housing Challenge, Bradford CHT, WNW Homes, Accent. WNW Homes.	Regeneration of existing neighbourhoods leading to improved opportunity for home ownership and sustainability of the wider community.	
Reduce the number of people who are not able to adequately heat their homes	NI 187 Tackling fuel poverty - people receiving income based benefits living in homes with a low energy efficiency rating		G3	Develop a strategy to improve social, economic and physical improvements to Leeds Bradford Corridor and West Leeds Gateway.	Develop a strategy to improve social, economic and physical improvements to Leeds Bradford Corridor and West Leeds Gateway.		Partner Agencies of the West Leeds Gateway Board and Leeds Bradford Corridor Group	Delivery of area-based regeneration schemes which will improve housing, the environment and job opportunities for communities in the area.		
Increase financial inclusion in deprived areas	None appropriate	LAA EDE 12 - No. of people with a bank	G4	Deliver an Affordable Warmth event in each ward in partnership with the Older People's networks.	Deliver an Affordable Warmth event in each ward in partnership with the Older People's networks.		Fuel Poverty Unit, Armley Helping Hands, Bramley Elderly Action, Env't Health	Reduction in the number of people in fuel poverty.		
			G5	Continue to promote and expand Leeds City	Continue to promote and expand Leeds City		Leeds Debt Forum Credit Unions. Area	Increased take up of banking facilities by local people and reduction in the number of ...		

Improvement Priorities	National Indicators (up to 35) Leads Performance Indicator	Baseline	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Outcome	PROGRESS
										Q1&2 08/09
	account in SOAs in the 10% most deprived in the country for the Income Domain.			Credit Union and Bramley Credit Union in deprived neighbourhoods.	Credit Union and Bramley Credit Union in deprived neighbourhoods.		Mgmt team,		people in financial difficulties.	
Reduce offending	NI 30 Re-offending rate of prolific and priority offenders.		G6	Use of information sharing protocol to address problematic offenders. Multi-Agency Panel working to deliver Offender Mgmt Programme.			Police. WNWHL, PCT, Neighbourhood Wardens.		Reduced no of offences. Target to be defined.	
Reduce the harm from drugs and alcohol to individuals and society	NI 40 Drug users in effective treatment.		G7	To deliver a Drugs Action Night in a relevant neighbourhood. BARCA-Leeds to continue with DIP	To deliver a Drugs Action week in a relevant neighbourhood.	To work with Pub Watch and Trading Standards to reduce access to alcohol by minors.	Police, BARCA-Leeds, Trading Standards		Reduced no of offences. Target to be defined.	
Reduce anti-social behaviour	NI 24 Satisfaction with the way the police and local council dealt with anti-social behaviour.		G8	Survey undertaken by Police & Evaluation of 1/4 lly statistics & Improvement Targets.	Continuation of work undertaken by Youth Work Partnership. To deliver an Action Day targeting a 'hot spot' community.	Audit of Hot Spot neighbourhoods re perception of ASB	Police. ASB Panel. YIP.		Monitoring of Progress and Evaluation of actions leading to improved satisfaction for local residents.	
Reduce worklessness across the city with a focus on deprived areas	NI 152 working age people on out of work benefits. NI 153 working age people claiming work benefits in the worst performing neighbourhoods. NI 150 Adults in contact with mental health services in employment.			Develop relationships with training providers who are contracted to deliver training and support to workless people. in order to identify. See Enterprise and Economy Section.	Engage business to provide support to workless people as determined by the needs of the training provider?		Jobs and Skills.		reduced no of people in receipt of benefit and increased no of local people in deprived communities accessing training and employment.	
Reduce crime and fear of crime	NI 16 Serious acquisitive crime rate. NI 120 Assaults with injury crime rate.			Thematic Sub groups to be developed with DSP to address Acquisitive Crime, Vehicle & Burglary Crime and links to DIP & DOMU (offender mgmt unit). Identify 'hot spots' and focus action and campaign days.			Police. BARCA-Leeds		Reduction in crime and improved perception of crime in relevant neighbourhoods..	

Improvement Priorities	National Indicators (up to 35) Leeds Performance Indicator		Baseline	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Outcome		PROGRESS
										Well Being	Increased	Q1&2 08/09
Develop extended services, using sites across the city, to improve support to children, families and communities	NI 88	Number of Extended Schools.			Support the Extended Services Clusters in inner west to develop and provide community access to school facilities.	Support the Extended Services Clusters in inner west to develop and provide community access to school facilities.	Support the Extended Services Clusters in inner west to develop and provide community access to school facilities.		Working with Extended Schools Coordinator for Bramley and Armley Clusters.	Well Being Funding to pump prime start-up activity in partnership with Education Leeds.	Increased community use of local schools by 1 organisation per school.	

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## Inner West Area Committee - Area Delivery Plan 2008 - 11

### Leeds Strategic Plan Theme - Stronger Communities

#### Theme leads: Area Management Team; Cllr Atkinson

#### LSP Strategic Outcomes

P1 More inclusive, varied and vibrant neighbourhoods through empowering people to contribute to decision making and delivering local services

P2 Improved community cohesion and integration through meaningful involvement and valuing equality and diversity

#### Actions

Improvement Priorities	National Indicators (up to 35)/Leeds Performance Indicator	Baseline	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Outcome	PROGRESS
										Q1&2 08/09
An increased number of local people engaged in activities to meet community needs and improve the quality of life for local residents.	NI 6 Participation in regular volunteering. NI 110 Young people's participation in positive activities.		H1	Deliver Participatory Budget Scheme in Broadleas neighbourhood & <b>Evaluate</b> To deliver an intergenerational/celebrating diversity event in Armley ward	Deliver Participatory Budget Scheme in Wyther neighbourhood	Deliver Participatory Budget Scheme in New Wortley neighbourhood	West AMT. WNW Homes	Well being Funding & Area Panel Funds from WNW Homes	Environmental improvements and increased community capacity leading to more cohesive neighbourhoods.	Q1&2 08/09
			H2	Continued support and development of community forums and resident associations	To deliver an intergenerational/celebrating diversity event in Bramley & Stanningley ward	Evaluate	West AMT and partner agencies	Well being Funding & Area Panel Funds from WNW Homes	Improved community capacity and community engagement.	
An increase in the number of local people that are empowered to have a greater voice and influence over local decision making and a greater role in public service delivery.	NI 4 Percentage of people who feel they can influence decisions in their locality.		H3	Continued support and development of community forums and resident associations	Continued support and development of community forums and resident associations		West AMT and community representatives		Greater involvement of local people in influencing decision making.	
			H4	Continued support and development of viable community centres in deprived neighbourhoods.	Continued support and development of viable community centres in deprived neighbourhoods.		West AMT and partner agencies.	Fundraising from partner agencies Community Assocs	To secure the viability of local community venues which act as resource centres and delivery points for local services and activities.	

Improvement Priorities	National Indicators (up to 35)/Leeds Performance Indicator	Baseline	Ref No.	Action 2008/09	Action 2009/10	Action 2010/11	Who responsible	Resources	Outcome	PROGRESS	
										Q1&2 08/09	
Enable a robust and vibrant voluntary, community and faith sector to facilitate community activity and directly deliver services	NI 7 Environment for a thriving third sector.		H5	To continue the LAMP and NIP activity in 'hot spot' neighbourhoods, involving local residents and partner agencies.	To continue the LAMP and NIP activity in 'hot spot' neighbourhoods, involving local residents and partner agencies.	To evaluate improvements and perceptions in the neighbourhoods	All Partner Agencies	all Partner Agencies	Improved community capacity and community engagement. Local people feel they have a greater voice and influence in their neighbourhoods		
				To commission £10,000 for small grants to voluntary and community groups.	To commission £10,000 for small grants to voluntary and community groups.	Evaluate impact of community group activities on community capacity and cohesion .	West AMT	£10K WB Fund	Increased sustainability of community groups		
An increased sense of belonging and pride in local neighbourhoods that help to build cohesive communities	NI 1 Percentage of people who believe people from different backgrounds get on well together in their local area. Develop local indicator around the prevention of all forms of violent extremism.		H6	To commission £2,500 for skips	To commission £2,500 for skips		West AMT. WNW Homes	£2.5K WB Fund	Increased pride in the environment and improved community cohesion and sustainability of local neighbourhoods.		
				Develop opportunities in which young people from different backgrounds can join in and mix together.				One off activity completed by March 2009, leading to improved community cohesion within neighbourhoods.			
			H8	Prevent, identify and respond to tensions through Neighbourhood Mgmt. Tasking and Reporting (Race Hate Crime) within communities through Neighbourhood Wardens and Community Forums.			Community Safety Locality Co-ord, MATS, Community Forums, LAMPs	SOA Deprivation indices	Reduction in tension and improved cohesion within neighbourhoods.		



**Report of the Director of Environment and Neighbourhoods**

**Inner West Area Committee**

**Date: 26<sup>th</sup> June 2008**

**Subject: Inner West Area Committee Well-Being Fund Update**

<p><b>Electoral Wards Affected:</b>  <b>Armley</b>  <b>Bramley &amp; Stanningley</b></p> <p><input checked="" type="checkbox"/> Ward Members consulted  (referred to in report)</p>	<p><b>Specific Implications For:</b></p> <p>Equality and Diversity <input checked="" type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

**Executive Summary**

This report provides details of the amount of well-being capital and revenue funding available for the financial year 2008-2009 and an update on commitments already made. Members are asked to note this information, comment on any new applications and consider them for approval.

**1.0 Purpose of This Report**

1.1 This report seeks to update members on the current amount of capital and revenue funding committed and available via the Area Committee Well-Being Budget for wards in the Inner West area. It seeks approval for new and continuing projects commissioned by the Area Management Team.

**2.0 Background Information**

2.1 The capital and revenue allocation for 2008-09 for Inner West is:

<b>Capital Allocation</b>	<b>2008-2009</b>	£	72,512
<b>Revenue Allocation</b>	<b>2008-2009</b>	£	150,440.00

2.2 Following approval of applications at the committee meeting on 3<sup>rd</sup> April 2008 and rationalization of all expenditure since financial year 2004/05 the amount of Revenue Well-Being fund available for 2008/09 is £16,071.19, Capital Well Being is £92,300.

### 3.0 New applications for Well being funding.

3.1 The applications below have been received for this Area Committee.

<b>LARGE GRANTS</b>					
<b>Project Title</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>	<b>Capital or Revenue</b>	<b>Appendix</b>
'Linking Lives' Bramley Elderly Action	£7,400			£7,400 Revenue	1
Town Centre Manager for Armley	10,000	20,000	20,000	£50,000 Revenue	2

3.2.

<b>SMALL GRANTS AND SKIPS</b>	
<b>ORGANISATION</b>	<b>AMOUNT</b>
No small grants or skips have been requested since the last area committee meeting.	£0.00

### 4.0 Implications for Council Policy and Governance

4.1 Well Being projects support the actions contained in the Inner West Area Delivery Plan. Ward members have been consulted on the 2007-08 plan and on the projects commissioned to deliver improvements to the area. This Plan contributes to the priorities of the Departmental, Council and Corporate Plans by aiming to create better neighbourhoods and confident communities.

### 5.0 Legal and Resource Implications.

5.1 The financial resource implications of well-being projects will be processed through the Area Management's well-being budget. Staff resources will be provided by Area Management and partner agencies.

### 6.0 Conclusions

6.1 The well-being fund provides financial support for key projects in the Inner West Area.

### 7.0 Recommendations

The Area Committee is asked to:

- a) note the financial status of the Well-Being Budget, capital and revenue.
- b) comment upon and approve where appropriate requests for funding for large, small grants skips.



**Area Committee Well-being Fund – Project Proposal**  
**Inner West Area Committee**

**Appendix 1**

**Project Name:** Linking Lives

**Lead Organisation:** Bramley Elderly Action

**Project Delivery - How will the project be delivered? (list any partners involved in the project):**

The project will be delivered by the Bramley Elderly Action Support Services Coordinator, who will work closely with other community organisations e.g. B.A.R.C.A Leeds, Moorside and Fairfield Community Centres and local councillors, to identify adults who would benefit from the scheme.

**Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):**

Bramley is historically an area whose residents are almost all White/British. Recently this situation has changed with a number of economic immigrants and political asylum seekers settling in the area. Older people in the area do not generally have an understanding of other cultures. This project is an opportunity to share knowledge, skills and ways of life. Bramley is also an area of youth unemployment and we feel this project will provide training and experience leading to paid work and to a closer understanding of each other, achieving better community cohesion. We would recruit volunteers of all ages, nationalities and cultures.

The main activities would be as follows:

- International Food Fuddles
- Support for our new Equality and Diversity Group
- An I.T. Facility in the B.E.A Drop In
- Conversational Classes
- Using cooking and food as an intergenerational and intercultural activity
- Information hub for the community
- 1:1 support to enable older people to get out and about
- Internet and Mobile Phone Taster Sessions
- Gateway to New Improved Aids and helpful Technology

**Outcomes (summarise the main outcome/output/benefit the project will achieve):**

- People of all ages, disabilities and cultures will be linked together, in order to share skills and build a more integrated, stronger and vibrant society.
- People of all ages in Leeds 13 will start to overcome prejudices especially in relation to age, culture and religion, which are mainly due to lack of understanding.
- Young people will gain skills that could lead to employment e.g. language, practical skills, local information and care of older people.
- People who are socially isolated will gain companionship and friendship.
- More older people will be able to access modern technology with aim to improve their quality of life, especially those with disabilities.

**Project Cost. Please indicate**

**How much the project will cost? (List all partners and their contributions)**

The project will cost £27,400 for 4 days per week.

**Contributions:**

Opportunities for Volunteering (BASSAC) have contributed £13,700  
Bramley Elderly Action Core Funding - £6000

**Therefore we are asking the Area Committee to contribute £7,400 for one year 2008/09.**

**Please note:** Opportunities for Volunteering (BASSAC) are funding the full cost of the project for 5 days per week at a cost of £35,000 for 2009/10.

**Identify which geographic areas will benefit:**

Leeds 13.

<b>Approved</b> Date
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<b>Not Approved</b> Date
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*Please return this form to Rebecca Boon, West Area Management Team, c/o Pudsey Town Hall, Lowtown, Pudsey, Leeds LS28 7BL or via email to [rebecca.boon@leeds.gov.uk](mailto:rebecca.boon@leeds.gov.uk)*

**Area Committee Well-Being Fund – Project Proposal**  
**Inner West Area Committee**

**Appendix 2**

**Project Name:** Town Centre Manager

**Lead Organisation:** West Leeds Area Management Team

**Project Delivery - How will the project be delivered? (list any partners involved in the project):**

The project will be delivered in partnership with Leeds Ahead who offer a business brokerage service across the City. Leeds Ahead would employ the post holder and they would be jointly managed by West Leeds Area Management Team & Leeds Ahead. The post would be advertised as a 3 year post, subject to funding being ratified in future years.

**Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):**

A key focus of the Area Management Team's work is to regenerate the town & district centres within West Leeds. Funding for significant improvements to Pudsey, Farsley and Armley town / district centres has been secured through the Town & District Centre Regeneration Scheme. These improvements aim to compliment existing investment from Metro and LCC departments.

It is proposed that to progress the regeneration of the two town centres of Pudsey and Armley, a Town Centre Manager (TCM) is employed. One of the key recommendations of the Armley business event held in January 2008 was that a Town and District Centre manager would be of great assistance to supporting and encouraging businesses to start up and stay in Armley. The Pudsey Perceptions Survey also endorsed the appointment of a town centre manager to benefit the regeneration of Pudsey.

The TCM would be responsible for day to day management of the two town centres, marketing, publicity, events, drawing together investment from partner organisations and seeking external funding for further improvements. The aims of the TCM would be to enhance the attractiveness of the two town centres of Pudsey and Armley, to increase their vibrancy and sustainability, and to help create centres where increasing numbers go to shop, for entertainment and leisure. The TCM would be based within the West Leeds Area Management Team, but employed through Leeds Ahead and jointly managed by a West Leeds Area Management Team / Leeds Ahead steering group.

The following key issues are identified as priorities for action:

- The numbers of vacant properties for rental in and around the town centres
- The poor appearance of some town centre areas
- the poor retail offer
- the lack of a Sunday economy
- to develop an active business or town centre partnership

**Outcomes (summarise the main outcome/output/benefit the project will achieve):**

- increased vitality and viability of Pudsey and Armley town centres
- improved environmental quality
- increased business participation in town centre improvements

**Project Cost. Please indicate**

**How much the project will cost? (List all partners and their contributions)**

It is proposed that one full time post should be created, on a 3 year contract, with appointment at grade PO2. The cost of the post with on costs is £34,366 per annum. It is proposed that this should be supplemented with a budget to cover promotions and events, taking the total up to £40,000 per annum. Although it is the intention of the project for the TCM to raise finance that will fund the position in the 3<sup>rd</sup> year it is necessary for the post to be funded in the beginning as follows:

This will be split between Inner and Outer West as follows:

- 2008/9 – 6 months (October to 31<sup>st</sup> March) - £10,000 from each Area Committee
- 2009/10 – 12 months funding (April 09 to 31<sup>st</sup> March 2010) - £20,000 from each Area Committee
- 2010/11 – 12 months funding (April 2010 to 31<sup>st</sup> March 2011) - £20,000 from each Area Committee
- 2011/12 – 6 months funding (1<sup>st</sup> April to 30<sup>th</sup> September 2011)
- Review at end of March 2011 and if appropriate seek further funding

**Identify which geographic areas will benefit:**

Pudsey and Armley town centres and surrounding areas.

**Who will be in receipt of the funding:**

**Leeds Ahead.**



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**REPORT OF THE DIRECTOR OF CITY DEVELOPMENT**

**AREA MANAGEMENT COMMITTEE**

**Date: June / July 2008**

**Subject: AREA MANAGEMENT INCOME FROM ADVERTISING ON LAMP POSTS**

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**EXECUTIVE SUMMARY**

The council has entered into a contract for advertising on street lighting columns for a minimum ten year period. On 14<sup>th</sup> May 2008 the Executive Board agreed income share proposals which will benefit the local communities where the lamp post adverts are located. This report advises of the implications for Area Committees.

**BACKGROUND INFORMATION**

- 1.1 The contract for advertising on lamp posts covers the whole of the city with the exception of the city centre area. The adverts will be the same size as those seen around the city on bus shelters but these will be mounted on panels fixed to the lighting columns as shown in the attached appendix A.
- 1.2 Adverts will only be located where advertising consent has been granted through the planning process. The council's Advertising Design Guide limits the number of suitable locations. For example adverts will not be located in wholly residential areas or where there is a known poor highway safety record.
- 1.3 The contract has been let to a service provider called Streetbroadcast. They are responsible for identifying sites, obtaining advertising consent, installing panels to support the adverts and selling the advertising space. They will pay for a replacement column if a stronger column is required to carry the extra weight of the panel.
- 1.4 Income to the council is a fixed amount for each site with advertising consent. There is RPI index linking built into the contract.
- 1.5 There are already 52 sites in the city which were installed as part of a trial. Additional sites will be installed, mainly over the next three years, and will be coordinated with the column replacement programme for the street lighting PFI. The Service Provider would eventually like to install 800 sites by 2012/13.

**3.0 WHAT HAPPENS NEXT**

- 3.1 The Service Provider is identifying sites in batches of around 100. These are being checked by planning and highway officers and unsuitable sites are being eliminated.

Ward Members will be consulted on the remaining sites by Streetbroadcast in advance of applications being submitted for advertising consent.

- 3.2 Once a site has advertising consent, the Service Provider will arrange for the panel to be fixed to a suitable column and will start selling the advertising space. Highways will start receiving income, quarterly and in arrears based on a schedule of sites.
- 3.3 Highways will split the sites down by ward and will arrange for the agreed proportion of the income to be transferred to the relevant Area Committees. The transferred amount will be £220 per column in the first year and £280 per column per annum thereafter.
- 3.4 This share of the income is to be spent at the discretion of the Area Committees to enhance local services in the wards where the advertising sites are located.
- 3.5 Wards which already have sites installed from the trial will receive immediate benefit. A schedule of these is attached as Appendix B.
- 3.6 Area Committees may wish to suggest sites for lamp post adverts. Such suggestions should be submitted to highways who will ensure that they are considered. Sites will need to comply with the Advertising Design Guide and where possible will be coordinated with the street lighting PFI replacement programme. Streetbroadcast have the right to reject potential sites on the basis of commercial viability.

#### **4.0 CONCLUSION**

- 4.1 The lamp post advertising income share arrangement provides an opportunity to enhance service provision in the wards where the adverts are located.
- 4.2 The financial benefits to a ward can be maximised by supporting and promoting applications for advertising consent.

#### **5.0 RECOMMENDATIONS**

- 5.1 The Area Committee is requested to note the content of this report.

## Appendix A



## Existing Advertising Sites

Column Id	Panel ID/Location	Erected Date	Ward
A247	1002/01 Gelderd Road	20/10/2005	Beeston & Holbeck
A252	1003/01 Gelderd Road	20/10/2005	Beeston & Holbeck
A251	1004/01 Gelderd Road	05/01/2006	Beeston & Holbeck
A267	1005/01 Gelderd Road	21/10/2005	Beeston & Holbeck
A269	1006/01 Gelderd Road	21/10/2005	Beeston & Holbeck
A285	1007/01 Gelderd Road	04/01/2006	Beeston & Holbeck
A287	1008/01 Gelderd Road	05/01/2006	Beeston & Holbeck
3	1009/01 Elland Road	18/10/2005	Beeston & Holbeck
13	1136/02 Elland Road	16/01/2006	Beeston & Holbeck
A23	1013/01 Elland Road	18/10/2005	Beeston & Holbeck
A22	2014/01 Elland Road	19/10/2005	Beeston & Holbeck
A42	2015/01 Elland Road	05/01/2006	Beeston & Holbeck
A41	2016/01 Elland Road	21/10/2005	Beeston & Holbeck
A76	2019/01 Dewsbury Road	08/11/2005	Beeston & Holbeck
A79	1020/01 Dewsbury Road	08/11/2005	Beeston & Holbeck
A248	2029/01 Lower Wortley Ring Road	19/10/2005	Beeston & Holbeck
A250	2030/01 Lower Wortley Ring Road	19/10/2005	Beeston & Holbeck
A252	2031/01 Lower Wortley Ring Road	19/10/2005	Beeston & Holbeck
A257	2032/01 Lower Wortley Ring Road	19/10/2005	Beeston & Holbeck
A255	2033/01 Lower Wortley Ring Road	19/10/2005	Beeston & Holbeck
A253	2034/01 Lower Wortley Ring Road	19/10/2005	Beeston & Holbeck
A94	1039/01 Whitehall Road	11/11/2005	Beeston & Holbeck
A96	1040/01 Whitehall Road	11/11/2005	Beeston & Holbeck
9	1108/01 Barrack Road	20/03/2006	City & Hunslet
8	1109/01 Barrack Road	20/03/2006	City & Hunslet
A142	1142/01 Bruntcliffe Road in front of Skanska	07/03/2006	Morley South
A174	1144/01 Britannia Road column opposite house No 113	23/03/2006	Morley South
A39	1159/01 Elland Road column in front of Booker Cash & Carry	10/03/2006	Morley North
A21	1160/01 Wakefield Road	13/03/2006	City & Hunslet
A20	1161/01 Wakefield Road	13/03/2006	City & Hunslet
32	1167/01 The Oval	22/03/2006	City & Hunslet
31	1168/01 The Oval	22/03/2006	City & Hunslet
27	1169/01 The Oval	22/03/2006	City & Hunslet
25	1170/01 The Oval	22/03/2006	City & Hunslet
A11	1172/01 Balm Road	06/04/2006	City & Hunslet
167	1179/01 Stanningley Road	29/03/2006	Armley
166	1180/01 Stanningley Road	29/03/2006	Armley
177	1181/01 Stanningley Road	28/03/2006	Armley
179	1182/01 Stanningley Road	28/03/2006	Armley
185	1183/01 Stanningley Road	26/06/2006	Armley
88	1184/01 Stanningley Road	29/03/2006	Armley
193	1185/01 Stanningley Road	31/03/2006	Armley
83	1218/01 Wellington Road	31/03/2006	Armley
47	1223/01 Armley Road	11/04/2006	Armley
57	1186/01 New Road Side column in front of Tesco	06/04/2006	Horsforth
33	1209/01 Roseville Road in front of Fox Hayes Property Transfers Co	15/02/2006	Gipton and Harehills
32	1210/01 Roseville Road opposite Bun on the run	15/02/2006	Gipton and Harehills
31	1211/01 Roseville Road in front of LSUK	15/02/2006	Gipton and Harehills
30	1212/01 Roseville Road opposite Sagoo Fashions	15/02/2006	Gipton and Harehills
A13	1213/01 Roseville Road in front of MSF Kia	17/02/2006	Gipton and Harehills
A15	1214/01 Roseville Road in front of Yes Car Credit	10/03/2006	Gipton and Harehills
A16	1215/01 Roseville Road in front of Partco	17/02/2006	Gipton and Harehills
A14	1216/01 Roseville Road in front of Total Garage	17/02/2006	Gipton and Harehills